

CITY OF PALOS HEIGHTS



WATER AND SEWER COMMITTEE

Meeting Minutes

January 23, 2018

Chairman Bylut called to order the regular meeting of the Water and Sewer Committee at 6:30 p.m. in the Palos Heights Administration Building, 7607 W. College Drive, Palos Heights, IL.

Present were Chairman Bylut, Alderman Fulkerson, Alderman Basso, Public Works Director Scott Smith, City Administrator Dan Nisavic and Recording Secretary Pat Sheppard. Absent was Alderman McGrogan

Approval of Minutes

Chairman Bylut moved to approve the minutes of the November 28, 2017 and the December 19, 2017 meetings, seconded by Alderman Fulkerson. The motion carried by unanimous voice vote.

Director's Report: Scott Smith

- Water Main Repairs. Considering the really cold weather, there were relatively few water main breaks, seven or eight in two older neighborhoods.
- Sanitary Sewer Modeling/Evaluation. This was ongoing work to be in compliance with MWRD. The contractor, RJN, just completed the second phase of the model. Scott noted they (he and Aurimas) would be meeting with RJN soon.
- Manhole Rehabilitation Project. The contractor had completed approximately 50% of the work before winter set in and will start to work on completion in March or April.
- Relocation of Watermain at 127th/Rt. 83. Robinson Engineering did the drafting and drawings for the project for submittal to IDOT. The project will be included in the IDOT letting. Scott hoped the cost share would be no more the \$600,000 which included the cost of a new meter vault (\$250,000 – \$300,000). Scott planned to negotiate on some of the costs with Alsip. He also stated an Intergovernmental Agreement would be needed for the cost-sharing. Scott hoped to have more details for the committee at the February meeting. He felt the improvements would be long-lasting.
- 127th Street Watermain Project. The contractor finished installing the pipe and it was functioning well. Restoration would take place in the spring.
- Water Meter Replacement. Scott stated the larger water meters would be replaced in-house for accountability purposes (loss of revenue and water).
- Water Rates. Scott reminded the committee that in the Water Supply Contract with Alsip which was approved last spring, Alsip had changed the date (month) for water rate increases from January to June to coincide with the City of Chicago's, so the 50 cent increase was split into two 25 cent increases, of which the second would be billed in June 2018 along with the cost of living increase (estimated 3%). Scott said the City Administrator was budgeting conservatively for a water rate increase in June.

South Palos Sanitary District Water Bill

Scott referred to a letter received from the South Palos Township Sanitary District dated

January 2, 2018 regarding the incurred late fees on their water account in the amount of \$3,369.89. They claimed the payment for October bill, which was due by December 5, was mailed to the City on November 22. They placed the blame on the post office and were requesting the late fees be waived. Scott stated they had a history of late payments, one of which the late fees were waived back in 2013. In 2016 and 2017, the incurred late fees were paid. Scott noted the City had a one day grace period. After some discussion the committee unanimously agreed not to approve waiving the late fees.

M.E. Simpson Leak Survey Proposal

Scott referred to the proposal received from M.E. Simpson for the 2018 Water Distribution System Leak Survey for the City's watermains in the amount of \$12,025.00.

Chairman Bylut moved to accept the proposal from M.E. Simpson for the 2018 Water Distribution System Leak Survey for the City's watermains in the amount of \$12,025.00, seconded by Alderman Fulkerson. On a unanimous voice vote, the motion carried. **AGENDA**

Payment to Airy's Inc. (127th St. Watermain Project)

In regards to the 127th Watermain Project, the contractor, Airy's Inc., was requesting a payout in the amount of \$140,319.45, noting there was still money in the budget for the restoration work and retainage was being held as well.

Chairman Bylut moved to approve payment to Airy's Inc. for work completed on the 127th Street Watermain Project in the amount of \$140,319.45, seconded by Alderman Basso. . On a unanimous voice vote, the motion carried. **AGENDA**

Morris Engineering

On behalf of Aurimas Spuceys, Scott reported the following:

- Morris Engineering oversaw the 127th Watermain Project.
- They were working on the 123rd Street FAU Route project (Harlem Avenue to 76th Avenue) for which grant funding was received. This project included some watermain work. Bid letting and construction was slated for 2019.
- They were also working on the GIS coordinates/mapping.

Morris Engineering Invoices

Chairman Bylut moved to approve payment to Morris Engineering for professional services on various project in the amount of \$1,309.50, seconded by Alderman Fulkerson. On a unanimous voice vote, the motion carried. **VOUCHER LIST**

Adjourn

There being no further business, Chairman Bylut moved to adjourn the meeting, seconded by Alderman Fulkerson.

Meeting adjourned at 6:51 p.m.

Respectfully submitted,

Patricia M. Sheppard
Recording Secretary