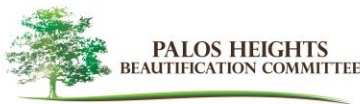


## CITY OF PALOS HEIGHTS



### Beautification Committee Meeting Minutes May 24, 2018

Vice-Chairman John Hanley called the meeting of the Beautification Committee to order at 7:00 p.m. Present were: John Hanley, Bob Starzyk, Bob Grossart, Ed Dombrowski, Bridget Provost, Sue Blattner, Anne Girzadas, and Jan Collopy. Absent were Eileen Lunter, Lois Duran, Denise Hyker, Lynda Schiappa, George Rock, Gary Duran, and Alderman Jeff Key.

#### **Approval of Minutes**

Vice-Chairman Hanley requested a motion to approve the minutes of the March 22, 2018 meeting. So moved by Bob Grossart, seconded by Ed Dombrowski. All in favor. Motion carried.

#### **Chairman's Report:**

No Report

#### **Committee Reports**

***Adopt-A-Pot.*** Ed Dombrowski said planting day was held on Saturday, May 19 and there was a good turnout of between 25 - 30 volunteers to help plant all 60 planters. He thanked John Hanley for coming out to take pictures and the committee members that helped. To date they had 41 sponsors and were hoping for at least 45. He credited Denise Hyker for all the administrative work she does.

#### ***Car Classic Event:*** Bob Starzyk

- Bob was pleased to announce that with the legal help from the City, the Car Classic could hold a split-the-pot raffle without using a 501c3 which would save \$1,000.00 plus \$250.00 on the printing of tickets. He felt the raffle would be a little more lucrative this year by being able to offer more prize money.
- Sponsorships were down. To date, he had only received \$4,200.00. Bob said he was going to start visiting businesses and distribute more sponsorship letters.
- Bob had the raffle tickets and asked if committee members would try to start selling them. He estimated they need to sell approximately \$8,200.00 worth of tickets to break even.
- There was some discussion about available parking/parking lots on the night of the event.

#### ***Farmer's Market:*** Anne Girzadas

- Summer season was off to a good start. All spots were filled as well as all the dates for the community tent.
- Anne was looking face painters and musicians for entertainment.
- She explained that half of the municipal parking lot was going to be under construction this summer but was assured it would not affect the Farmers Market.
- Anne said she had developed a good relationship with Palos Health (hospital) and they were providing the "Recipe of the Week" and doing cooking demos at the market.

- John applauded Anne’s hard work on improving the Farmers Market over the past couple of years.

**Recognition Night:** Thursday, October 18, 2018.

No Report

**Lake Katherine:** Bridget Provost

- Canoe and kayak rentals would be starting Memorial Day weekend. They had already sold \$2,000 worth of rentals through Groupon.
- Gareth Blakesley and Sara Barnas were working on a new initiative to attract more adults to Lake Katherine. The “Summer Series” will have one event each month for adults as follows: June 13 from 6 to 9 p.m. will be *Brews and Bullfrogs* with Open Outcry Brewery, \$5 plus cash bar; July 26 from 6 to 9 p.m. will be *Wine and Nature* with Cooper’s Hawk, \$30; and August 15 from 6:30 to 8:00 p.m. will be a *Sunset Sonata* with the Illinois Philharmonic, \$40. All the events will be held on the grounds at Lake Katherine.

**Public Arts Commission:** John Hanley reported the following:

- The commission had ordered about \$1,200 worth of butterfly kites which have been put on display indoors at City Hall, the Library, the Recreation Center, Lake Katherine and various schools in support of nature and the arts.
- The commission was looking for a new rotational piece of sculpture for Memorial Park as the lease on the current piece will expire soon. They were hoping to find a nice butterfly sculpture.

**BEAC:** Bob Grossart

- The City was in the process of updating their Comprehensive Plan as well as the Parks and Recreation Master Plan. There is a link on the City’s website for community input and surveys.
- The 2018 Welcome Back Trinity event was being planned. An intern from Trinity was working on soliciting Palos Heights businesses for discounts. Bob suggested Lake Katherine could possibly offer a discount on canoe and kayak rentals.
- Holidays in the Heights 2018. Bob distributed a document outlining the plans for this year’s event (attached). The estimated funds needed for the event was approximately \$20,000. The revenue would come from several different sources: \$2,500 from the Merchant’s program, \$6,675 from Kris Kringle Market vendors, \$4,000 from the Beautification Committee, and \$7,000 from the City.

New for 2018 was the hopeful expansion of the Kris Kringle Market from 14 participants to 89, activities for kids such as face-painting, gingerbread houses, etc, they intended to rent two (2) large heated tents, and the expansion of the Merchants participation from 9 to 25. The event will be held in the expanded Municipal Parking Lot.

The BEAC’s specific request for support from the Beautification Committee was funding up to \$5,000.00, noting they would only use what was needed.

Bob reviewed the list of 23 people who were volunteering on the Holidays in the Heights Committee, the benefits of the event, and the proposed event budget. He noted the City would be promoting/marketing all the holiday events in Palos Heights. The Kris Kringle Market would be held on November 30 and December 1.

In regards to the funding request, Bob Starzyk stated he had concerns about the Car Classic Show raising the amount of money it used to. He said the revenue from the event has been declining the past couple of years and was doubtful that they would see a profit of \$4,000.

Bob Grossart distributed vendor forms for the Kris Kringle Market and asked the committee to pass them out to any potential vendors they may know. The vendor fee was \$75.00. The forms should be returned to Stacy Schuble. He also distributed information for the Merchant program.

- Municipal Parking Lot Water Feature. Chairman Hanley told the committee he was able to get the plan for the water feature the committee had approved funding \$20,000 towards. He passed the plan around for the committee to see.

Bob Grossart said he was concerned about the plans the parking lot expansion and hoped the City had thought things through. He hoped the plans included improved lighting and a sidewalk to connect to 123<sup>rd</sup> and Harlem. He was disappointed the City would not share the plans for the parking lot expansion.

Anne Girzadas said she had requested “No Parking” signs for the parking lot which would prohibit overnight parking on Tuesday nights and Wednesday mornings because it presents a problem for the Farmers Market vendors setting up if there are cars parked in the lot. She said she had gotten examples of signs from other towns who have their markets in a municipal lot. In regards to “No Parking” signs, Bob Grossart commented that there were parking wars going on in the downtown district and felt there should be some restrictions.

After looking at the plans for the water feature, Ed Dombrowski said he had worked with the Landscape Architect several times in the past noting he had a lot of experience. Ed trusted his plan for the water feature.

### **New Business**

1. Request for funds in the amount of \$168.79 from the Original Westgate HOA for landscaping work completed on the subdivision entrance at 127<sup>th</sup> and Oak Park Avenue (pictures were included with the agenda). There were no questions or objections.

Ed Dombrowski moved to reimburse Westgate HOA in the amount of \$168.79, seconded by Anne Girzadas. On a call for the vote, all were in favor. **The motion carried.**

### **Old Business**

1. Request for funds up to the amount of \$5,000.00 from the Business/Economic Advisory Committee for the 2018 Holidays in the Heights event. Chairman Hanley recommended approval of the request and asked for a motion.

Ed Dombrowski moved to approve the funding request from the BEAC in an amount not to exceed \$5,000.00, seconded by Jan Collopy. On a call a call for the vote, there was 7 ayes and 1 nay. **The motion carried.**

### **Adjourn.**

There being no further business, Vice-Chairman Hanley moved to adjourn the meeting, seconded by Anne Girzadas.

**Meeting adjourned at 7:57 p.m.**

Respectfully submitted,

---

Patricia M. Sheppard, Recording Secretary