

CITY OF PALOS HEIGHTS



Municipal Grounds and Property Committee Meeting Minutes August 28, 2018

Call to Order

Chairman Basso called to order the regular meeting of the Municipal Grounds and Property Committee at 7:02 p.m. in the Palos Heights Administration Building, 7607 W. College Drive, Palos Heights, IL.

In attendance were Chairman Basso, Alderman Bylut, Alderman Kramarski, Alderman McGovern, Public Works Director Scott Smith, City Administrator Dan Nisavic, and Recording Secretary Pat Sheppard.

Approval of Minutes

Chairman Basso moved to approve the minutes of the June 26, 2018 meeting, seconded by Alderman Bylut. The motion carried by unanimous voice vote.

Questions/Comments from Visitors

None

City Hall IT Room

Scott explained to the committee the need to install a fire suppression system in the IT/Phone Room at City Hall due to the high level of costly equipment that transmits data as well as communication. He said there was a similar system in the Police Department's server room. Scott had received several quotes and was recommending Nelson Fire Protection at a cost of \$18,000.00. Public Works would do the electric work to save some money.

Chairman Basso moved to accept the proposal from Nelson Fire Protection to provide a fire suppression system in the IT/Phone Room at City Hall at a cost of \$18,000.00, seconded by Alderman Bylut. On a unanimous voice vote, the motion carried. **AGENDA**

City Hall EMB Sign

Scott requested approval of the seconded payment to Parvin-Clauss Sign Company Inc. for work completed on the installation of the new EMB Monument Sign in front of City Hall in the amount of \$31,656.60, noting a 10% retainage was being held.

Chairman Basso moved to approve the seconded payment to Parvin-Clauss Sign Company Inc. for work completed on the installation of the new EMB Monument Sign in front of City Hall in the amount of \$31,656.60, with a 10% retainage was being held, seconded by Alderman McGovern. On a unanimous voice vote, the motion carried. **AGENDA**

Municipal Parking Lot

Additional lighting had been installed and the only thing remaining to be done was seal-coating and restriping.

Alderman McGovern said that at the Public Safety meeting earlier this evening, it was recommended to install a sign by Capri Restaurant that would read “Additional Parking in the Municipal Lot”. Scott said he could have his crew could do that.

Motor Vehicle Maintenance

Scott reported all vehicles were running well thanks to the two great mechanics.

New Business

Gareth Blakesley had asked Scott to inform the committee that the exterior of the Nature Center and the garage was going to be painted by Pro-Cut who had done other painting recently at Lake Katherine’s Clubhouse.

Aldermen’s Comments/Questions

None

Adjourn

There being no further business, Chairman Basso moved to adjourn the meeting. The motion carried by unanimous voice vote.

Meeting adjourned at 7:12 p.m.

Respectfully submitted,

Patricia M. Sheppard
Recording Secretary