



CITY OF PALOS HEIGHTS

6601 W. 127th Street
Palos Heights, IL 60463

Parks & Recreation Committee Meeting

February 9, 2021 – 7:00 PM

A G E N D A

MAYOR:	Robert Straz	PARKS & RECREATION COMMITTEE:
CITY ADMINISTRATOR:	Dan Nisavic	Jeffrey Key, Chairman
DIRECTOR OF PARKS & RECREATION:	Matt Fairbanks	Donald Bylut
		Jack Clifford
		Gerald McGovern

**** Please note: Members will be attending this meeting electronically. Minutes of the meeting will be available online as soon as possible.**

1. Roll Call
2. Approval of Minutes
3. Public Comment **Since this meeting is being conducted electronically, we ask that you submit any public comment via email at mfairbanks@palosheights.org**
4. Lake Katherine Report
5. Parks and Recreation Report
 - a. 2020 Annual Report
 - b. Palmer Park
 - c. Orchard Park / Barn Update
 - d. Misty Meadows Update
 - e. CAPRA
6. New Business
 - a. Motion to approve Integral Construction payment #4 in the amount of \$62,395.21 for work completed on the Palmer Park project, pending receipt of waivers.
 - b. Motion to approve Campfire Concepts payment in the amount of \$4,250.00 for work on a Strategic Plan, Marketing Plan and Branding Style Guide for the Parks and Recreation Department.
 - c. Motion to approve \$44,299.00 for the second installment for 2020-21 membership contribution to the South West Special Recreation Association (SWSRA).
 - d. Motion to approve Audio Visual Systems INC. (AVS) payment in the amount of \$9,177.25 for A/V equipment, installation, and training in the Orchard Room.
7. Old Business
8. Adjournment
9. Information Items
 - a. Recreation Committee Minutes 12/18/20
 - b. Recreation Advisory Board Update 12/2020
 - c. Recreation Report January 2021
 - d. Fitness Membership Promotion Report
 - e. Fitness Membership Sales Report
 - f. Fitness Membership Cancellations
 - g. Facility Revenue Report

- h. Fitness Center Report
- i. Cal-Sag Trail Report
- j. 2020 Annual Report
- k. Misty Meadows Concepts
- l. Integral Payment Request #4
- m. Campfire Concepts Invoice 2 of 4
- n. SWSRA Invoice 2 of 2
- o. AVS Proposal