



Water & Sewer Committee  
Meeting Agenda  
June 27, 2023  
6:30 p.m.

1. Call to Order
2. Approval of Minutes: May 23, 2023
3. Public Comment – 10 minutes per topic
4. Director's Report
  - a. Watermain Breaks: 11 YTD
  - b. Menominee Lift Station Update
  - c. 2023 Sewer Rehabilitation Program
    - i. Request approval to award the 2023 Sewer Rehabilitation Program to Performance Pipeline Inc with their lowest bid amount of \$363,700.00-**Agenda**
5. Professional Services
  - a. Request payment approval for professional services with RJN Group for the On-Call Underground Infrastructure Services rendering through June 2, 2023 in the amount of \$2,080.00-**Voucher**
  - b. Request payment approval for engineering professional services with Strand Associates, Inc for the College Drive Water Main CIPP Lining in amount of \$2,307.38-**Voucher**
  - c. Request payment approval for engineering professional services with Lockwood, Andrews, & Newnam, Inc, for the 70<sup>th</sup> Ave Lift Station Rehabilitation in amount of \$6,311.25. -**Agenda**
6. Old Business
7. New Business
8. Motion to Adjourn



City of Palos Heights  
Water and Sewer Committee  
Tuesday, May 23, 2023  
Minutes

**CALL TO ORDER**

Chairman Bylut called the Water and Sewer Committee meeting to order at 6:33 p.m. In attendance were Chairman Bylut, Alderman Key, Alderman Begley, Director of Public Works Adam Jasinski and Recording Secretary Ashley Pala. Absent was Alderman McGrogan.

**APPROVAL OF MINUTES**

Chairman Bylut made a motion to approve the minutes of the Water and Sewer Committee meeting held on April 25, 2023 seconded by Alderman Key. On a voice vote, the motion passed unanimously.

**DIRECTOR'S REPORT**

Director Jasinski presented the following reports/considerations:

- **Water main breaks:** There have been ten water main breaks year to date. There has been one break since the last meeting. The leak was in Palos Gardens and was small.
- **Menominee Lift Station Update:** This project is very close to completion. There are a few tasks left to be completed. During the process, part of a resident's driveway was damaged during construction. The contractor estimated the damage to restore the driveway. The estimate was \$1,500.00. The Committee agreed to reimburse the resident for the damages to the driveway.

Chairman Bylut motioned to approve payment to Integral Construction Inc. for the Menominee Lift Station Rehabilitation Project in the amount of \$56,031.00, seconded by Alderman Begley. On a voice vote, the motion passed unanimously.

- **2022 Sewer Rehabilitation Program:** This project is completed. The City is holding a 5% retainer until April of 2024. When the liner was installed, it was wrinkled due to debris. The company offered to reline it but that reduces the capacity of the sewer.

Alderman Bylut motioned to approve the third and fourth payment to National Power Rodding Corp. for the 2022 Sewer Rehabilitation Program that was completed in March and April of 2023 in the amount of \$116,189.14, seconded by Alderman Begley. On a voice vote, the motion passed unanimously.

**PROFESSIONAL SERVICES**

Director Jasinski sought approval for the following:

- Request payment approval for professional services with RJN Group for the 2022 & 2023 Sewer Rehab Design and Construction, On-Call Underground Infrastructure Services, and for the GIS Services rendering through April 28, 2023, in the amount of \$7,816.31.

Alderman Begley motioned to approve payment for professional services with RJN Group for the 2022 & 2023 Sewer Rehab Design and Construction, On-Call Underground Infrastructure services, and for the GIS Services rendering through April 28, 2023, in the amount of \$7,816.31, seconded by Alderman Key. On a voice vote, the motion passed unanimously.

- Request payment approval for engineering professional services with Strand Associates, Inc. for the On-Call Engineering Services and 131<sup>st</sup> Street Water Main CIPP Lining in the amount of \$10,241.45.

Alderman Begley motioned to approve payment for engineering professional services with Strand Associates, Inc. for the On-Call Engineering Services and 131<sup>st</sup> Street Water Main CIPP Lining in the amount of \$10,241.45, seconded by Alderman Key. On a voice vote, the motion passed unanimously.

- Request payment approval for engineering professional services with Lockwood, Andrews, & Newnam, Inc. for the Menominee Lift Station Rehabilitation in the amount of \$7,888.17.

Alderman Key motioned to approve payment for engineering professional services with Lockwood, Andrews, & Newnam, Inc. for the Menominee Lift Station Rehabilitation in the lump sum amount of \$7,888.17, seconded by Alderman Bylut. On a voice vote, the motioned passed unanimously.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**PUBLIC COMMENT**

None

**ADJOURNMENT**

There being no further business, Chairman Bylut moved to adjourn, seconded by Alderman Key. All in favor. Meeting adjourned at 6:53 p.m.

Respectfully submitted, \_\_\_\_\_

Ashley Pala, Recording Secretary

June 8, 2023

Mr. Adam Jasinski, P.E.  
Director of Public Works  
City of Palos Heights  
7607 West College Drive  
Palos Heights, Illinois 60463

**SUBJECT: CITY OF PALOS HEIGHTS, 2023 SEWER REHABILITATION PROGRAM - CONTRACT  
AWARD RECOMMENDATION**

Dear Mr. Jasinski:

Four (4) bids were received for the above-referenced project. The lowest responsible bid was received from National Power Rodding Corp. in the bid amount of \$363,770.00. A summary of the four bids received for this project are as follows:

Performance Pipelining Inc.....	\$363,770.00
Visu-Sewer of Illinois, LLC. ....	\$369,195.00
Hoerr Construction .....	\$400,300.00
National Power Rodding Corp.....	\$405,235.00

The engineer’s estimate for the above referenced project was \$442,950.00. The lowest responsible bidder was approximately 18% under the engineer’s estimate. RJN Group has had numerous positive experiences working with Performance Pipelining, Inc. on previous projects in the field of sanitary mainline rehabilitation. Therefore, we recommend that the City of Palos Heights award the contract for the 2023 Sewer Rehabilitation Program to Performance Pipelining, Inc. in the bid amount of \$363,770.00

Please call me with any questions at 630.682.4700 ext. 1315.

Sincerely yours,

RJN GROUP, INC.

Marissa Villafuerte, PE  
Project Manager



www.rjn.com

# INVOICE

Remit Electronic Payments to:  
Old National Bank  
Routing Number: 086300012  
Account Number: 8100217309

Remit Checks to:  
RJN Group, Inc.  
PO Box 926  
Bedford Park, IL 60499-0926

**Attention:** Adam Jasinski  
**Palos Heights**  
**7607 W College Drive**  
**Palos Heights, IL 60463**  
**UNITED STATES**

**Invoice :** 397203  
**Bill Count :** 3  
**Invoice Date :** 6/7/2023  
**Project :** 11397200  
**Project Name :** Palos Heights - On-Call  
Underground Infrastructure  
Services

**For Professional Services Rendered Through 6/2/2023**

Email to [ajasinski@palosheights.org](mailto:ajasinski@palosheights.org), cc [pworks@palosheights.org](mailto:pworks@palosheights.org)

- MWRD High Priority Deficiency List
- MWRD Annual Summary Report
- Submission to MWRD
- Project Management
- Exports of GIS system assets

	Fee	% Complete	Billings		
			To Date	Previous	Current
<b>11397200 - Palos Heights - On-Call Underground Infrastructure Services</b>					
1001 - Engineering Consulting Services	13,800.00	29.75	4,105.00	2,575.00	1,530.00
2001 - Professional GIS Services	8,000.00	12.75	1,020.00	900.00	120.00
3001 - Project Management and Meetings	3,000.00	29.00	870.00	440.00	430.00
4001 - Mileage, Expenses, Shipping, Etc.	200.00	0.00	0.00	0.00	0.00
<b>Subtotal :</b>			<b>5,995.00</b>	<b>3,915.00</b>	<b>2,080.00</b>
			<b>Current Billings</b>		<b>2,080.00</b>
			<b>Amount Due This Bill</b>		<b>2,080.00</b>

Project To Date Summary			
Contract Amount	Billed To Date	Amount Previously Billed	Amount Due This Invoice
25,000.00	5,995.00	3,915.00	2,080.00

**1001 - Engineering Consulting Services**

<b>Rate Labor</b>			
<i>Class</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
GIS Specialist	1.50	120.000	180.00
Project Engineer	7.00	140.000	980.00
Project Manager	2.00	185.000	370.00
<b>Total Rate Labor</b>			<b>1,530.00</b>
<b>Total Bill Task: 1001 - Engineering Consulting Services</b>			<b>1,530.00</b>

**2001 - Professional GIS Services**

<b>Rate Labor</b>			
<i>Class</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
GIS Specialist	1.00	120.000	120.00
<b>Total Rate Labor</b>			<b>120.00</b>

**3001 - Project Management and Meetings**

<b>Rate Labor</b>			
<i>Class</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Project Manager	2.00	185.000	370.00
Sr. Data Analyst	0.50	120.000	60.00
<b>Total Rate Labor</b>			<b>430.00</b>
<b>Total Bill Task: 3001 - Project Management and Meetings</b>			<b>430.00</b>



Strand Associates, Inc.  
 1170 South Houbolt Road  
 Joliet, IL 60431  
 (815) 744-4200

**Invoice**

Adam Jasinski  
 City of Palos Heights  
 7607 West College Drive  
 Palos Heights, IL 60463

June 12, 2023  
 Project No: 4654.009  
 Invoice No: 0198294

Project: 4654.009 College Drive Water Main Lining -  
 Construction Related Services  
Professional Services from Beginning of Project through May 31, 2023  
 Professional Personnel

	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
ENGINEER			
	.25	309.53	77.38
	1.25	254.84	318.55
	.25	234.35	58.59
	1.25	163.64	204.55
	4.25	123.73	525.85
	1.50	114.43	171.65
ADMINISTRATIVE			
	6.50	106.64	693.16
	15.25		2,049.73
<b>Total Labor</b>			<b>2,049.73</b>
<b>Total Expenses</b>			<b>257.65</b>
		<b>Total this Invoice</b>	<b>\$2,307.38</b>

**Contract Amount** 35,000.00

**Total Billings to Date** 2,307.38



**Lockwood, Andrews  
& Newnam, Inc.**  
A LEO A DALY COMPANY

Please make checks payable to:  
Lockwood, Andrews, & Newnam, Inc.  
PO Box 30065  
Omaha, NE 68103-1165  
T: 713.266.6900

ACH/Wire Payments can be sent to:  
First National Bank  
Account: 110390778  
Routing: 104000016  
Tax ID: 47-0363104

Send remittance details to [AccountsReceivable@leoadaly.com](mailto:AccountsReceivable@leoadaly.com)

**INVOICE**

January 25, 2023

Invoice No: 120-12285-001 - 3

Adam Jasinski  
City of Palos Heights  
7607 W. College Drive  
Palos Heights, IL 60463

<b>Invoice Total</b>	<b>\$5,321.25</b>
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Project 120-12285-001 City of Palos Heights 70th Avenue Lift Station Rehabilitation WA3\_2023  
**Professional Services From December 24, 2022 Through January 20, 2023**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Design Engineering & Bidding	49,500.00	42.00	20,790.00	15,468.75	5,321.25
Total Fee	49,500.00		20,790.00	15,468.75	5,321.25
	<b>Total Fee</b>				<b>5,321.25</b>
			<b>Total this Invoice</b>		<b><u>\$5,321.25</u></b>

**Outstanding Invoices**

Number	Date	Balance
2	12/23/2022	5,222.25
<b>Total</b>		<b>5,222.25</b>

**Total Now Due \$10,543.50**

Billings to Date	Current	Prior	Total
	5,321.25	15,468.75	20,790.00





**Lockwood, Andrews  
& Newnam, Inc.**  
A LEO A DALY COMPANY

Please make checks payable to:  
Lockwood, Andrews, & Newnam, Inc.  
PO Box 30065  
Omaha, NE 68103-1165  
T: 713.266.6900

ACH/Wire Payments can be sent to:  
First National Bank  
Account: 110390778  
Routing: 104000016  
Tax ID: 47-0363104

Send remittance details to [AccountsReceivable@leoadaly.com](mailto:AccountsReceivable@leoadaly.com)

**INVOICE**

June 20, 2023

Invoice No: 120-12285-001 - 4

Adam Jasinski  
City of Palos Heights  
7607 W. College Drive  
Palos Heights, IL 60463

<b>Invoice Total</b>	<b>\$990.00</b>
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Project 120-12285-001 City of Palos Heights 70th Avenue Lift Station Rehabilitation WA3\_2023  
Professional Services From January 20 Through June 09, 2023

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Design Engineering & Bidding t.300 t.999	49,500.00	44.00	21,780.00	20,790.00	990.00
Total Fee	49,500.00		21,780.00	20,790.00	990.00
	<b>Total Fee</b>				<b>990.00</b>
			<b>Total this Invoice</b>		<b>\$990.00</b>

**Outstanding Invoices**

Number	Date	Balance
3	1/20/2023	5,321.25
<b>Total</b>		<b>5,321.25</b>

**Total Now Due \$6,311.25**

Billings to Date	Current	Prior	Total
	<b>990.00</b>	<b>20,790.00</b>	<b>21,780.00</b>