



# **CITY OF PALOS HEIGHTS**

6601 W. 127<sup>th</sup> Street  
Palos Heights, IL 60463

## **Parks & Recreation Committee Meeting**

**November 10, 2020 – 7:00 PM**

### **A G E N D A**

<b>MAYOR:</b>	<b>Robert Straz</b>	<b>PARKS &amp; RECREATION COMMITTEE:</b>
<b>CITY ADMINISTRATOR:</b>	<b>Dan Nisavic</b>	<b>Jeffrey Key, Chairman</b>
<b>DIRECTOR OF PARKS &amp; RECREATION:</b>	<b>Matt Fairbanks</b>	<b>Donald Bylut</b>
		<b>Jack Clifford</b>
		<b>Gerald McGovern</b>

**\*\* Please note: Members will be attending this meeting electronically. Minutes of the meeting will be available online as soon as possible.**

1. Roll Call
2. Approval of Minutes
3. Public Comment **Since this meeting is being conducted electronically, we ask that you submit any public comment via email at [mfairbanks@palosheights.org](mailto:mfairbanks@palosheights.org)**
4. Lake Katherine Report
5. Parks and Recreation Report
  - a. Palmer Park
  - b. CAPRA
  - c. Fitness Center fees
  - d. In-person registration hours
  - e. Virtual 5k
6. New Business
  - a. Motion to approve Engineer's Final Payment Estimate for Country Landscape & Supply in the amount of \$5,000.00 for retainage on the 2019 Pool Deck project.
  - b. Motion to hire Campfire Concepts in the amount of \$15,750.00 to develop a Strategic Plan, Marketing Plan and Public Relations Plan for the City of Palos Heights Parks and Recreation Department.
7. Old Business
8. Adjournment
9. Information Items
  - a. Recreation Committee Minutes 10/13/20
  - b. Recreation Report October 2020
  - c. Fitness Membership Sales Report
  - d. Fitness Membership Cancellations
  - e. Facility Revenue Report
  - f. Fitness Center Report
  - g. Cal-Sag Trail Report
  - h. Upland Design letter to Integral
  - i. Country Landscape Pool Invoice
  - j. Strategic Plan proposals