



City of Palos Heights
Municipal Grounds and Property Committee
Tuesday, January 25, 2022
MINUTES

CALL TO ORDER

Chairman Begley called the Municipal Grounds and Property Committee meeting to order at 7:00 p.m. at City Hall. In attendance were Chairman Begley, Alderman Bylut, Alderman Lewandowski, Public Works Director Adam Jasinski, and recording secretary Tayler Swiedals.

APPROVAL OF MINUTES

Chairman Begley moved to approve the minutes of the Municipal Ground and Property Committee meeting held on October 26, 2021 with the amendment of a motion, seconded by Alderman Lewandowski.

PUBLIC COMMENT

None.

DIRECTOR'S REPORT

Public Works Director Adam Jasinski presented the following reports/considerations:

- Motor Vehicle Update: The mechanics are maintaining their weekly inspections of the police vehicles. They are continuing routine maintenance on the plow equipment and fluids in the vehicles. Alderman Bylut acknowledged the admiration for the mechanics and their heavy work load and thorough reporting on the bi-monthly reports.
- Request approval for payment to Garland/DBS, Inc for roof replacement at the Southwest Central Dispatch in the amount of \$77,434.00. City Council approved the roof replacement at the Southwest Central Dispatch, and the work was completed at the end of November 2021. The roof has a 30 year warranty. Director Jasinski explained that the City is working with an architect on options for the space with the best value for the residents of Palos Heights. The committee discussed.
Alderman Begley motioned to approve payment to Garland/DBS, Inc for roof replacement at the South Central Dispatch in the amount of \$77,434.00, seconded by Alderman Bylut. On a voice note, the motion passed unanimously. **–AGENDA**
- Request approval to proceed with TruGreen lawn services for the 2022 season in the amount of \$19,201.35. Director Jasinski explained that Tru Green has been the contractor for the City's lawn services at all the parks and would like to continue using their services.

Alderman Begley motioned to approve proceeding with TruGreen lawn services for the 2022 season in the amount of \$19,201.35, seconded by Alderman Bylut. On a voice note, the motion passed unanimously. **–AGENDA**

- Request approval to continue with landscaping maintenance of the raised planters along Harlem Avenue with CNC Lawn Care in the amount of \$2,775.00 per month from April 1, 2022 to October 31, 2022 totaling \$19,425.00. Director Jasinski informed the committee that CNC lawn care has kept their price the same since their original quote from 2 years ago.

Alderman Begley motioned to approved continuing with landscaping maintenance of the raised planters along Harlem Avenue with CNC Lawn Care in the amount of \$2,775.00 per month from April 1, 2022 to October 31, 2022 totaling \$19,425.00, seconded by Alderman Bylut. On a voice note, the motion passed unanimously. --

AGENDA

- Request approval to bid the 2022 Tree Removal and Tree Trimming Services. Director Jasinski explained that last year the City did a joint bid with Homewood and Orland Park. As a result, the current contractor was not very responsive last year. Director Jasinski would like to go to bid independently this year.

Alderman Begley motioned to approve going to bid for the 2022 Tree Removal and Tree Trimming Services, seconded by Alderman Bylut. On a voice note, the motion passed unanimously. **–AGENDA**

OLD BUSINESS

Alderman Bylut inquired about ordering street signs. Director Jasinski informed the committee that the posts and hardware have been ordered. Public Works has made a list of what street signs need to be replaced. Ishnala Drive will be done this spring. Moving forward, Director Jasinski is proposing to follow the road program by replacing the signs for the streets that are scheduled to be worked on that year. The committee discussed.

NEW BUSINESS

None.

ADJOURNMENT

There being no further business, Alderman Begley moved to adjourn, seconded by Alderman Lewandowski. All in favor. Meeting adjourned at 7:20 p.m.

Respectfully Submitted,

Tayler Swiedals, Recording Secretary