



City of Palos Heights
Municipal Grounds and Property Committee
Tuesday, January 26, 2021
Minutes

CALL TO ORDER

Chairman Basso called the Municipal Grounds and Property Committee meeting to order at 7:23 p.m. In attendance were Alderman Bylut, Alderman Lewandowski, Public Works Director Adam Jasinski, City Administrator Dan Nisavic, and Recording Secretary Margaret Carey. Absent was Alderman Kramarski.

APPROVAL OF MINUTES

Alderman Basso moved to approve the minutes of the Municipal Grounds and Property Committee meeting held on November 24, 2020 seconded by Alderman Bylut. On a voice vote, the motion passed unanimously.

PUBLIC COMMENT

None.

DIRECTOR'S REPORT

Public Works Director Adam Jasinski presented the following reports/considerations:

- Motor Vehicle Update. We are still working with just 1 mechanic. The other mechanic has been on COVID leave, hopefully returning soon. We have 1 other PW employee that helps as needed. There has been some overtime involved in covering the absence.
- Request approval to continue with landscaping maintenance of the raised planters along Harlem Avenue with CNC Lawn Care in the amount of \$2,775 per month from April 1, 2021 to October 31, 2021 totaling \$19,425.00. Director Jasinski explained that last year, he secured 3 quotes and CNC was the lowest. CNC is keeping their price the same for 2021.

Alderman Basso motioned to approve continuing with landscaping maintenance of the raised planters along Harlem Avenue with CNC Lawn Care in the amount of \$2,775 per month from April 1, 2021 to October 31, 2021 totaling \$19,425.00, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously. AGENDA

- Request approval to purchase three F-350 pick-up trucks from Roesch Ford under the Suburban Purchasing Cooperative in the amount of \$136,238.00.

Alderman Basso motioned to approve the purchase of three F-350 pick-up trucks from Roesch Ford under the Suburban Purchasing Cooperative in the amount of \$136,238.00, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously. AGENDA

- Request approval to declare an irrigation water wheel and assorted landscaping block as surplus and to be sold on i-Bid.

Alderman Basso motioned to approve declaring an irrigation water wheel and assorted landscaping block as surplus and to be sold on i-Bid, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously. AGENDA

- Discussion regarding City Hall fencing plan. Director Jasinski discussed options for fencing off the Public Works area from the City Hall building. The committee discussed. Director Jasinski will continue to research options and will contact landscape architects for ideas to present at a future committee meeting.

OLD BUSINESS

None.

NEW BUSINESS

Alderman Basso discussed holiday decorations on Harlem Avenue. He said that although our decorations look very good, he offered optional ideas for Director Jasinski to research. This topic will be revisited at a future meeting.

ADJOURNMENT

There being no further business, Alderman Basso moved to adjourn, seconded by Alderman Lewandowski. All in favor.

Meeting adjourned 7:49pm.

Respectfully submitted,

Margaret Carey, Recording Secretary