



City of Palos Heights

Water and Sewer Committee

Tuesday, January 28, 2020

Minutes

CALL TO ORDER

Chairman Bylut called the Water and Sewer Committee meeting to order at 6:30 p.m. at the Palos Heights City Hall, 7607 W. College Drive. In attendance were Chairman Bylut, Aldermen Basso, and Alderman Lewandowski, Alderman McGrogan, Public Works Director Adam Jasinski, and Recording Secretary Margaret Carey.

APPROVAL OF MINUTES

Chairman Bylut made a Motion to approve the minutes of the Water and Sewer Committee meeting held on November 26, 2019, seconded by Alderman McGrogan. On a voice vote, the motion passed unanimously.

PUBLIC COMMENT – none.

DIRECTOR'S REPORT

Public Works Director Adam Jasinski presented the following reports/considerations:

- Water main repairs: There were 40 breaks in 2019. So far in 2020 we have had 3 breaks.
- Route 83 steel reservoir project: We received the bid documents from Strand and are now requesting authorization to put the project out to bid. The full rehab will cost approximately \$400,000 and is already included in the 2020 Budget.

Alderman McGrogan moved to approve putting the Route 83 Steel Reservoir Project out to bid, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously. **Agenda**

- Asset Management Software: Director Jasinski explained this with this system we will be more digitized with tracking of work orders and repairs. While it will initially be utilized for water/sewer, it can be used for the entire City. For example, the software can also be used to track road repairs, equipment repairs, etc. The system will compliment and operate parallel with our current GIS system. There is one cost for purchase of the software and then there is an annual maintenance fee. Jasinski is seeking approval to send out a RFP for the project.

Alderman Bylut moved to approve sending out a RFP for the Asset Management Software, seconded by Alderman McGrogan. On a voice vote, the motion passed unanimously. **Agenda**

- Request payment approval to Rush Truck Center in the amount of \$347,896.00 for 2 dump trucks delivered in December. 2019.

Alderman Bylut moved to approve payment approval to Rush Truck Center in the amount of \$347,896.00 for 2 dump trucks, seconded by Alderman McGrogan On a voice vote, the motion passed unanimously. **Agenda**

- Request payment approval to Hoerr Utility Contractors for 8" CIPP lining work on Pottawatomie Drive in the amount of \$15,850.00.

Alderman Bylut moved to approve payment to Hoerr Utility Contractors for 8" CIPP lining work on Pottawatomie Drive in the amount of \$15,850.00, seconded by Alderman McGrogan. On a voice vote, the motion passed unanimously. **Agenda**

- Request approval for the purchase of a new Step Van to replace the 1979 Chevrolet van from National Auto Fleet Group under the Sourcewell Joint Purchasing Contract 120716-NAF in the amount of \$152,204.00. The current truck is used when responding to water main breaks. It is unreliable and too small to accommodate the necessary equipment.

Alderman McGrogan moved to approve the purchase of a new Step Van to replace the 1979 Chevrolet van from National Auto Fleet Group under the Sourcewell Joint Purchasing Contract 120716-NAF in the amount of \$152,204.00, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously. **Agenda**

- Request the purchase of 2 additional dump trucks to replace aging fleet from 2003. Trucks will be purchased from Rush Truck Center under the Sourcewell Joint Purchasing Contract 081716-NVS in the amount of \$351,344.00.

Alderman Bylut moved to approve the purchase of 2 additional dump trucks to replace aging fleet from 2003. Trucks will be purchased from Rush Truck Center under the Sourcewell Joint Purchasing Contract 081716-NVS in the amount of \$351,344.00, seconded by Alderman McGrogan. On a voice vote, the motion passed unanimously. **Agenda**

- Installation of a new 10" water main, totaling 144 feet on 127th Street, between 68th Court and 68th Avenue. Director Jasinski will be applying for the IEPA permit to complete this project in-house.
- Water Meter Replacement: This is budgeted every year to replace a number of water meters. This year we are going with new technology that utilizes a magnetic meter in most residential services and new remote reading technology. The technology will aid in collection of water usage data.
- Demandstar: We will be using Demandstar to advertise all of our bids. We are still requiring paper bid packets, but there is a feature that allows bids to be electronically submitted and cannot be opened until a predetermined date and time. We may consider use of this feature in the future.

PROFESSIONAL SERVICES

Director Jasinski sought approval for:

1. Payment to RJN Group for professional engineering services rendered in the months of December and January totaling \$3,852.50. Services provided included: Answering MWRD questions about submittal, sewer meter analysis, project management.

Alderman Bylut moved to approve the payment to RJN Group in the amount of \$3,852.50, seconded by Alderman McGrogan. On a voice vote, the motion passed unanimously.

Voucher List

2. An engineering agreement with RJN Group to prepare bid documents to rehabilitate the sanitary sewer on 127th Street between Westgate and Ridgeland in the amount of \$18,100.

Alderman Bylut moved to approve an engineering agreement with RJN Group to prepare bid documents to rehabilitate the sanitary sewer on 127th Street between Westgate and Ridgeland in the amount of \$18,100, seconded by Alderman McGrogan. On a voice vote, the motion passed unanimously. **Agenda**

3. An engineering agreement with RJN Group for 2020 on-call engineering services for water and sewer in the amount of \$15,000.

Alderman Bylut moved to approve an engineering agreement with RJN Group for 2020 on-call engineering services for water and sewer in the amount of \$15,000, seconded by Alderman Lewandowski. On a voice vote, the motion passed unanimously. **Agenda**

OLD BUSINESS

Alderman Basso said he received his water bill and the additional information that he requested is still not posted on the bill. He wanted to know why. Alderman Bylut said it should be on there. He will speak with Dan Nisavic to find out why.

Alderman Bylut inquired about the status of the Trudy Erickson bill. Director Jasinski said that he contacted the water meter manufacturer about the situation. The manufacturer described that over-registering flow is “rare” and “unlikely” and meters will not correct themselves. Jasinski has made multiple attempts to schedule the meter replacement with Ms. Erickson. She declined, saying that if she agrees to a meter change-out and nothing is found to be wrong with the existing meter she would be liable for the water that was registered. She is disputing the fact that she did not use the water that was registered on her meter.

NEW BUSINESS

None.

ADJOURNMENT

There being no further business, Chairman Bylut moved to adjourn, seconded by Alderman Lewandowski. All in favor.

Meeting adjourned 7:04pm.

Respectfully submitted,

Margaret Carey, Recording Secretary