



City of Palos Heights

Municipal Grounds and Property Committee

Tuesday, January 28, 2020

Minutes

CALL TO ORDER

Chairman Basso called the Municipal Grounds and Property Committee meeting to order at 7:04 p.m. at the Palos Heights City Hall, 7607 W. College Drive. In attendance were Chairman Basso, Alderman Bylut, Alderman Kramarski, Alderman Lewandowski, Public Works Director Adam Jasinski, and Recording Secretary Margaret Carey.

APPROVAL OF MINUTES

Alderman Basso moved to approve the minutes of the Municipal Grounds and Property Committee meeting held on November 26, 2019 seconded by Alderman Lewandowski. On a voice vote, the motion passed unanimously.

PUBLIC COMMENT

None.

DIRECTOR'S REPORT

Public Works Director Adam Jasinski presented the following reports/considerations:

- Request payment approval for the Lake Katherine John Deere Gator to Deere & Company in the amount of \$16,626.73.

Purchase of this item was approved at the November, 2019 Committee meeting and the Gator was delivered.

Alderman Basso motioned to approve payment to Deere & Company in the amount of \$16,626.73, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously.

Agenda

- Request payment to K-Brothers Fence in the amount of \$5,986.00 for the installation of a new fence along Rt. 83 near 75th Avenue.

This project was completed last week. A portion of the cost has already been paid by IRMA because of the car accident that caused the damage.

Alderman Basso motioned to approve the payment of \$5,986.00 to K-Brothers Fence, seconded by Alderman Kramarski. On a voice vote, the motion passed unanimously. **Agenda**

- Request approval for lawn service for municipal parks and properties with TruGreen in the amount of \$17,337.00.

This year we are trying a different approach to address the weeds in the grass areas by adding more fertilizer applications. We will do weed treatments in some of the mulch areas, in-house.

Alderman Bylut motioned to approve the purchase of lawn service in the amount of \$17,337.00 from TruGreen, seconded by Alderman Kramarski. On a voice vote, the motion passed unanimously. **Agenda**

- Discussion regarding screening berms behind the businesses on Harlem Avenue. Director Jasinski said that some of the trees and bushes need replacement and current color choices do not add enough color. The berms need attention. He asked the Committee if they would like him to do something different. Jasinski tried working with our current Landscaper last year, but they were

slow to respond. The Committee directed Jasinski to seek proposals for potential options and bring to a future meeting.

- Improvements at City Hall. Public Works employees have performed a few projects in-house. We have skilled carpenters who built 2 sets of replacement stairs to the loft area of City Hall, and replaced the boiler room doors – to bring the building up to code. We also worked to correct the cause of the “gas smell” in City Hall.

OLD/NEW BUSINESS

Alderman Bylut inquired about the status of hanging photos of previous elected officials. Director Jasinski discussed potential options for placement of the photos. He will email photos of the options.

Alderman Bylut observed that some of the City’s street signs have been updated to the logo signs, while many others remain as the original green signs. The Committee discussed and acknowledged that the street sign replacement project was stalled along the way. Director Jasinski will resume the project; replacing a few signs at a time. Currently, he has Oak Park Avenue signs on order.

Alderman Basso observed there are still holiday decorations on the welcome sign at 131st Street. Jasinski will check it out.

Alderman Basso inquired about the gazebo lights. Are they on a timer? Director Jasinski said that all lights are on the same timer, but that someone had unplugged some of the lights. Jasinski directed his staff to correct the situation by installing a locked box around the outlet.

Alderman Basso observed there are dead evergreen trees on 127th Street at the entrance to Navajo subdivision. It might have been caused from salt. Director Jasinski will check it out.

Alderman Basso inquired if we can install a replacement double-sided street light on Oak Park Avenue at Rt. 83. He would like it placed in the middle of the median. Director Jasinski will check it out.

ADJOURNMENT

There being no further business, Alderman Basso moved to adjourn, seconded by Alderman Kramarski. All in favor.

Meeting adjourned 7:37pm.

Respectfully submitted,

Margaret Carey, Recording Secretary