



City of Palos Heights  
Municipal Grounds and Property Committee  
Tuesday, February 23, 2021  
Minutes

**CALL TO ORDER**

Chairman Basso called the Municipal Grounds and Property Committee meeting to order at 7:00 p.m. In attendance were Alderman Bylut, Alderman Lewandowski, Alderman Kramarski, Public Works Director Adam Jasinski, and Recording Secretary Margaret Carey.

**APPROVAL OF MINUTES**

Alderman Bylut moved to approve the minutes of the Municipal Grounds and Property Committee meeting held on January 26, 2021 seconded by Alderman Kramarski. On a voice vote, the motion passed unanimously.

**PUBLIC COMMENT**

None.

**DIRECTOR'S REPORT**

Public Works Director Adam Jasinski presented the following reports/considerations:

- Request to approve a Resolution authorizing a power supply agreement from the winning bidder through the Northern Illinois Municipal Electric Collaborative on March 3, 2021. This agreement is for purchasing electricity for our municipal grounds – and is a fixed price. This is not for residential electricity.

Alderman Bylut motioned to approve a Resolution authorizing a power supply agreement from the winning bidder through the Northern Illinois Municipal Electric Collaborative on March 3, 2021 seconded by Alderman Kramarski. On a voice vote, the motion passed unanimously. AGENDA

- Request approval to participate in a joint bid with the Village of Homewood and Orland Park for tree removal and trimming. This joint bid came about through the Suburban Public Works Association.

Alderman Basso motioned to approve participation in a joint bid with the Village of Homewood and Orland Park for tree removal and trimming, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously. AGENDA

- Motor Vehicle Update. Our 2<sup>nd</sup> mechanic is back to full duty after a COVID leave. We are very happy to have him back. Mechanics are working mostly on repairs to snow removal equipment. Overall our fleet was ready to handle all of the snow. The Committee agreed and complimented Public Works on a great job dealing with all the snow.
- Equipment surplus update. Director Jasinski provided a summary of all of the surplus equipment that was sold.
- Public Works garage screening plan update. Director Jasinski said that at the last committee meeting, he was directed to seek options from landscape architects. He reached out to Upland Design, the firm that worked on Palmer Park. Upland offered a proposal to present 3 design ideas for a cost of \$2,600.00. The Committee discussed the proposal and potential ideas for screening.

Alderman Basso motioned to approve moving ahead with the proposal from Upland Design, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously.

- Holiday decorations update. Director Jasinski looked into the ornamental ball decorations. We can purchase them through Temple Display. The Committee had originally discussed the ornaments for Harlem Avenue.

Each tree would require approximately 10 ornament ball. The total cost would be approximately \$24,000 for the largest size and \$10,000 for the smallest size. Director Jasinski cautioned about the durability of these ornaments along Harlem Avenue. There is a lot of traffic and a lot of salt getting kicked up. He suggested that we experiment with the ornaments in a different area, like along College Drive in front of City Hall. The committee discussed and agreed. The ornaments will initially be purchased for the 2021 holiday season only for a few trees in front of City Hall—and we can see how they hold up.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**ADJOURNMENT**

There being no further business, Alderman Basso moved to adjourn, seconded by Alderman Kramarski. All in favor.

Meeting adjourned 7:43pm.

Respectfully submitted,

---

Margaret Carey, Recording Secretary