



City of Palos Heights
Recreation Committee Meeting
Tuesday, March 10, 2020
7:00 PM
MINUTES

CALL TO ORDER

Chairman Key called the regular meeting of the Recreation Committee to order at 7:02 p.m. at the Palos Heights City Hall, 7607 W. College Drive. In attendance were Chairman Key, Alderman Bylut, Alderman McGovern, City Administrator Dan Nisavic, Recreation Director Matt Fairbanks, and Recording Secretary Jessica Swiedals.

APPROVAL OF MINUTES

Chairman Key moved to approve the minutes of the February 11th, 2020 meeting as written, seconded by Alderman McGovern. On a voice vote, the motion passed unanimously.

PUBLIC COMMENT - none

LAKE KATHERINE REPORT- No one present from Lake Katherine

PARKS & RECREATION REPORT

Recreation Director, Matt Fairbanks, provided the Parks & Recreation update:

- **Palmer Park**- Bid opening was Tuesday February 25th, 2020 at City Hall. There were 11 total companies that purchased the plans and 6 companies that submitted competitive Bid packets. Palos Heights Parks and Recreation received the Watershed permit.
- **CAPRA Update**- Matt will be a visitor for an onsite review of another Department. He will be traveling to Coppell Texas at the end of March to gain knowledge on the CAPRA process. Staff is currently utilizing software called Knowledge Owl to store digital data for CAPRA.
- **Pool Signage**- Staff has researched various options and styles to add signage to the pool entrance. This will include similar lettering to what is used at the Recreation Center. This sign blends with the building. There were two options in sizes, as a group it was decided the larger sign would be best.
- **Feldner Property**-The Mayor has spoken with Dan and Matt regarding the name for the newly acquired property. The idea for the new name is Orchard Park.

NEW BUSINESS

1. Motion to award the bid to Integral Construction for the redevelopment of Palmer Park in the amount of \$675,551.

Alderman Key motioned to approve the award to Intergral Construction for the redevelopment of Palmer Park in the amount of \$675,551. Alderman Bylut seconded the motion. On a voice vote, the motion passed unanimously. **AGENDA**

2. Motion to approve the Recreation Department to enter into an agreement with Tivity Health and the Silver Sneakers program for the purpose of providing qualifying members discounted fitness center memberships.

Alderman Key motioned to approve the Recreation Department to enter into an agreement With Tivity Health and the Silver Sneakers program. Alderman McGovern seconded the motion. On a voice vote, the motion passed unanimously.

3. Motion to approve the hiring of Upland Design in the amount of \$14,660 to provide professional services and OSLAD grant preparation to the City of Palos Heights for the landscape architecture development of the Orchard Park master plan.

Alderman Key motioned to approve the hiring of Upland Design in the amount of \$14,660 for professional services to the City of Palos Heights for landscape architecture for the development of Orchard Park. Alderman Bylut seconded the motion. On a voice vote, the motion passed unanimously. **AGENDA**

4. Motion to hire Charles Vincent George Architects in the amount of \$23,000 to provide professional services to the City of Palos Heights for the architecture redevelopment of the Orchard Park barn/garage.

Alderman Key motioned to approve the hiring of Vincent George Architects in the amount of \$23,000 for the redevelopment of the Orchard Park barn/garage. Alderman Bylut seconded the motion. On a voice vote, the motion passed unanimously. **AGENDA**

5. Motion to approve the Engineer's 5th payment estimate for Country Landscape & Supply in the amount of \$ 5,857.19 for work completed on the pool deck project.

Alderman Key moved to approve the 5th payment for Country Landscape & Supply in the amount of \$ 5,857.19 for work completed on the pool deck project. Alderman Bylut seconded the motion. On a voice vote, the motion passed unanimously. **AGENDA**

Due to the recent outbreak of COVID19, the Recreation Center has put additional hand sanitizing stations throughout the building, additional signage covering the importance of hand washing and other ways to control the spread of germs and what measures we are taking to help control

ALDERMAN COMMENT- With the newly acquired Feldner property, ideas have been discussed in regards to what the property will be used for. During the meeting there was discussion about the property being turned into a dog park. Alderman Bylut spoke to the committee about a grant from PetSafe that is potentially available in the amount of \$25,000 for construction of a dog park. Every spring these grants are awarded, and if the committee decided to build the park, they could apply for this grant. The Alderman discussed various places that could be suitable for a dog park including under the ComEd lines near the walking path. Alderman Key suggested that the Recreation Advisory Committee be included in the discussion and asked Director Fairbanks to bring this matter to the next meeting and also to the Parks and Recreation Staff.

OLD BUSINESS - none

ADJOURNMENT

There being no further business, Chairman Key moved to adjourn the meeting, seconded by Alderman McGovern. All in favor.

Meeting adjourned at 7:29 p.m.

Respectfully submitted,

Jessica Swiedals
Recording Secretary