



City of Palos Heights
Municipal Grounds and Property Committee
Tuesday, March 22, 2022
MINUTES

CALL TO ORDER

Chairman Begley called the Municipal Grounds and Property Committee meeting to order at 7:10 p.m. at City Hall. In attendance were Alderman Begley, Alderman Lewandowski, Alderman Bylut, Alderman Basso, Public Works Director Adam Jasinski, City Administrator David Strohl, Maria DeCaprio-Sunta from the Public Arts Commission, and recording secretary Tayler Swiedals.

APPROVAL OF MINUTES

Alderman Begley moved to approve the minutes of the Municipal Ground and Property Committee meeting held on February 22, 2022, seconded by Alderman Bylut. On a voice note, the motion passed unanimously.

PUBLIC COMMENT

None.

DIRECTOR'S REPORT

Public Works Director Adam Jasinski presented the following reports/considerations:

- **Motor Vehicle Update:** The mechanics are sending all vehicles to the vehicle safety lane this month. This is a semi-yearly requirement. The mechanics are also preparing all of the equipment for the spring landscape work that will commence in April.
- Director Jasinski updated the committee on the drainage and shrub clearing work at Community Park. Public Works crews removed as much buckthorn as possible to clear space for Frisbee golf. There have been complaints of standing water on the path, and Public Works is running a storm drain from the low spot of the path to 76th Ave. The work is being done in-house, but the materials are in excess of \$14,000.00 which will be on the voucher list.
- **Lake Katherine Parking Lot Update:** Director Jasinski applied for funds from the Southwest Conference of Mayors, and was approved for roughly \$1,000,000.00 for the project. The City owes 20% of this. MWRD accepted the City's application for grant money for the project in the amount of \$200,000.00 assuming it will be a green infrastructure project. There must be a minimum of a 25-year lease in place with MWRD for the City to receive federal aid for projects on MWRD property. City Staff is in the process of renewing this lease. The new lease will combine the two current leases for the property, and will be a 50-year lease. To renew the

lease, there must be a proper survey of the land. Morris Engineering is working on an up to date survey of the boundaries. In addition to the survey, Christopher Burke Engineering is doing an environmental impact study for the leased area. The City will have a public outreach about the project hosted at Lake Katherine. A window will be set up with the project consultant from Christopher Burke being present with visuals explaining the project for anyone with questions. Also, there will be poster boards in the windows of the club house at Lake Katherine, social media posts, and information on the City's website to notify the public. The committee discussed.

- Request approval to purchase one 2022 Ford Explorer from Kunes Auto Group to replace the current administrative vehicle, 2007 Chevy Impala and the Channel 4 vehicle, 2011 Chevy Tahoe in the amount of \$27,293.00. Purchase to be made utilizing the Suburban Purchasing Cooperative for vehicles. Director Jasinski spoke with both departments about purchasing one vehicle to replace the two, and both departments were in agreeance as the vehicles are not used daily. Due to the long lead time for vehicles, a trade in value will not be provided at this time. The vehicles can potentially be sold on iBid when the new vehicle arrives.

Alderman Begley motioned to approve the purchase of one 2022 Ford Explorer from Kunes Auto Group to replace the current administrative vehicle, 2007 Chevy Impala and the Channel 4 vehicle, 2011 Chevy Tahoe in the amount of \$27,293.00 with the purchase being made utilizing the Suburban Purchasing Cooperative for vehicles, seconded by Alderman Lewandowski. On a voice note, the motion passed unanimously.

--**AGENDA**

- Request approval to purchase an 18,000 lb. vehicle lift from Rotary in the amount of \$30,378.27 under the Sourcewell Purchasing Cooperative, contract #061015-RRL. The purchase of the equipment was budgeted for the year 2022 since the current lift does not have the adequate weight capacity and is showing signs of wear and tear. This will replace the current lift.

Alderman Begley made a motion to approve the purchase of an 18,000 lb. vehicle lift from Rotary in the amount of \$30,378.27 under the Sourcewell Purchasing Cooperative, contract #061015-RRL, seconded by Alderman Bylut. On a voice note, the motion passed unanimously. -- **AGENDA**

- Request declaration of the following equipment as surplus to be sold on iBid:
 - i. Mueller B-100 Water Main Tapping Machine
 - ii. Hydraulic Cast Iron Pipe Cutter

Alderman Begley motioned to approve the declaration of the Muller B-100 Water Tapping Machine and the Hydraulic Cast Iron Pipe Cutter as surplus equipment to be sold on iBid, seconded by Alderman Bylut. On a voice note, the motion passed unanimously. --**AGENDA**

- **Republic Services Contract Renewal:** Director Jasinski spoke with the City attorney who informed him that we are allowed to have a 5-year contract extension. After some back and forth, City Staff was able to reach a contract extension to recommend to the committee. The contract will keep the same services currently provided. Residents can request an additional recycling container at no cost. The 10% senior discount will still be available. The cost for the 5-year extension will be at 3.75% each year. The committee discussed. Director Jasinski requested approval to take the 5-year contract extension from Republic Services to City Council.

Alderman Bylut made a motion to approve presenting the 5-year contract extension from Republic Services as written to City Council, seconded by Alderman Begley. On a voice note, the motion passed unanimously. –**AGENDA**

- Director Jasinski reached out to the Public Arts Commission to create designs for the banners to be posted on the light poles in the City. There can be 18 banners purchased. Maria DeCaprio-Sunta from the Public Arts Commission presented 7 designs to represent Palos Heights, with the option for 2 more to be created for a total of 9 designs. Alderman Lewandowski suggested that a female should also be represented on the sports banner. The committee discussed. Director Jasinski requests the committee to approve the designs presented by the Public Arts Commission to be installed on the light poles along Harlem Avenue in the amount of 18 banners.

Alderman Begley motioned to approve the designs presented by the Public Arts Commission for the banners to be installed on the light poles along Harlem Avenue in the amount of 18 banners, seconded by Alderman Lewandowski. On a voice note, the motion passed unanimously.

OLD BUSINESS

Alderman Begley asked Director Jasinski if the adopt-a-pot program would be back, as well as the hanging flower baskets on the light poles along Harlem Avenue. Director Jasinski confirmed the adopt-a-pot currently in progress, and the flower baskets proposal will be presented to the committee at April's meeting. Alderman Begley explained that residents in the 3rd ward would like a cross walk installed across 76th Avenue at 121st Street to the park. Also, the residents have requested more stop signs along 121st street. Alderman Begley asked that Public Works remove a section of the fencing that creates a closure at the park. Director Jasinski will talk to Morris Engineering, and come up with a plan with Public Works to present to the committee concerning these requests.

NEW BUSINESS

None.

ADJOURNMENT

There being no further business, Alderman Begley moved to adjourn, seconded by Alderman Lewandowski. All in favor. Meeting adjourned at 7:56 p.m.

Respectfully Submitted,

Tayler Swiedals, Recording Secretary