



City of Palos Heights  
License, Permits, & Franchises Meeting  
Tuesday, April 11, 2023  
7:00 p.m.  
MINUTES

**CALL TO ORDER**

Chairman Lewandowski called the License, Permits, and Franchises Committee meeting to order at 7:15 p.m. In attendance were Alderman McGovern, Alderman McGrogan, Alderman Basso, Building Commissioner Frank Giordano, City Administrator David Strohl and recording secretary Ashley Pala.

**APPROVAL OF MINUTES**

Alderman Lewandowski moved to approve the minutes of the December 13, 2022, meeting, seconded by Alderman McGovern. On a voice note, the motion passed unanimously.

**PERMIT & CODE ENFORCEMENT REPORT**

Chairman Lewandowski referred to the permit report in the agenda packet. There were 54 permits issued from March 9, 2023, to April 5, 2023, totaling \$13,624.00. For the permit period from January 1, 2023, to April 5, 2023, the City has collected \$41,812.60 with 128 permits issued. From January 1, 2023, to April 5, 2023, the City has collected \$550.00 in re-inspection fees. There were 18 code enforcement cases and 18 code enforcement inspections from March 9, 2023, to April 5, 2023. From January 1, 2023, to April 5, 2023, there have been 47 code enforcement cases and 42 inspections.

**BUSINESS LICENSE REPORT**

There is one business that has not obtained their business license for the 2023 year. Park Villa Nursing and Rehabilitation is now known as Elevate Care and has not complied as of April 11, 2023. A representative from Elevate Care did not appear at the adjudication hearing on March 9, 2023. The judge imposed a \$200 fine for not appearing or complying. Elevate Care is expected to appear at the second adjudication hearing on April 13, 2023.

**VEHICLE STICKER REPORT**

For the period from May 18, 2022, to April 5, 2023, approximately 6,880 stickers were sold and \$159,292.50 was collected.

**SPECIAL EVENT APPLICATION**

Richard's Bicycles at 11933 S Harlem Ave is requesting an Outdoor Sales Permit for their annual tent sale which would be held on May 12<sup>th</sup> – May 21<sup>st</sup>.

Alderman Lewandowski motioned to approve the Outdoor Sales Permit for Richard's Bicycles annual tent sale which will be held on May 12<sup>th</sup> through May 21<sup>st</sup> at the property location of 11933 S Harlem Ave, seconded by Alderman

McGovern. On a voice vote, the motion passed unanimously.

**NEW BUSINESS**

Alderman Basso brought to the committee's attention that there are commercial vehicles parked in parking lots around the City for an extended period of time. Alderman Basso presented the Committee with pictures of those locations. Alderman McGovern stated that the parking lots are private property, therefore, the City is unable to intervene. Chairman Lewandowski requested that Building Commissioner Frank Giordano contact City Attorney Tom Brown to retrieve information of what the City can and not do in regards to this situation.

**OLD BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT**

There being no further business, Chairman Lewandowski made a motion to adjourn, seconded by Alderman Basso. All in favor.

Meeting adjourned at 7:41 p.m.

Respectfully submitted,

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Ashley Pala, Recording Secretary