



City of Palos Heights

License, Permits & Franchises Committee Meeting

Tuesday, April 13, 2021

7:00 PM

Via Electronic Participation

MINUTES

CALL TO ORDER

Chairman Lewandowski called the meeting to order at 7:03 p.m. In attendance were Alderman Basso, Alderman McGrogan, Building Commissioner Chris Kransberger (electronic), and Recording Secretary Margaret Carey. Also in attendance was Charlie Hankus (I.T.), Wally from Strictly Neon, Inc. and resident Mr. Kaciu. Absent was Alderman Kramarski.

APPROVAL OF MINUTES

Alderman Lewandowski made a motion to approve the minutes of the February 9, 2021 meeting, seconded by Alderman McGrogan. On a voice vote, the motion passed unanimously.

PERMIT & CODE ENFORCEMENT REPORT

Commissioner Kransberger referred to the permit report in the agenda packet. For the permit period from Feb. 5 – Apr. 8, 2021, the City has collected \$28,289.20, with 115 permits issued. There were 26 code enforcement cases and 47 inspections for that same period.

BUSINESS LICENSE REPORT

For the 2021 business licenses, \$67,356.75 has been invoiced and \$61,983.50 has been collected thus far.

VEHICLE STICKER REPORT

No report submitted by staff. Alderman Lewandowski reminded residents that 2021-22 vehicle stickers go on sale in May and must be displayed by July 1st.

PERMANENT SIGN REQUEST – 11849 Southwest Highway (Dunkin’ Donuts)

Wally from Strictly Neon, Inc. explained that Dunkin’ Donuts would like to add an additional sign to the side of their new building. The sign would be 42” tall, which exceeds the code by 18”.

Alderman Lewandowski made a motion to approve the Permanent Sign request from Dunkin’ Donuts, seconded by Alderman McGrogan. The roll call vote as follows:

Vote: 3

Ayes: 2 Lewandowski, McGrogan

Nays: 1 Basso

Absent: 1 Kramarski

The motion passed. **AGENDA**

DRIVEWAY REQUEST – 12844 Winnebago Road (Kaciu)

Mr. Kaciu explained that his existing driveway cannot accommodate the number of vehicles currently in the household. He presented his request for an additional driveway and walkway to connect the existing with the new driveways. The proposed project would total 47% lot coverage, which is 17% (or 471.8 sq. ft.) over the maximum allowable by code.

The Committee discussed, and agreed that 17% over code is too much. Committee members discussed potential options with Mr. Kaciu. The Committee directed Chris Kransberger to work with Mr. Kaciu to reduce

the overage and present a revised proposal at the next meeting. This item is TABLED.

NEW BUSINESS

None.

OLD BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business, Alderman Lewandowski made a motion to adjourn, seconded by Alderman McGrogan. All in favor.

Meeting adjourned at 7:42 p.m.

Respectfully submitted,

Margaret Carey, Recording Secretary