



City of Palos Heights
Finance Committee Meeting
Tuesday, April 13, 2021
6:30 PM
MINUTES

CALL TO ORDER

Chairman McGrogan called the Finance Committee meeting to order at 6:30 p.m. In attendance were Aldermen Key, McGovern, and Bylut, Treasurer Jim Daemicke, Director of Accounting Jan Colvin, and Recording Secretary Margaret Carey. Also in attendance: Chuck Hankus. Alderman Clifford joined the meeting at 6:40 pm.

APPROVAL OF MINUTES

Alderman McGrogan made a motion to approve the minutes of the Finance Committee meeting held on January 12, 2021, seconded by Alderman McGovern. On a voice vote, the motion passed unanimously.

APPROVAL OF THOMAS BROWN BILLS

Alderman McGrogan presented the Thomas Brown bills in the amount of \$3,675.00.

Alderman Bylut moved to accept the Thomas Brown bills in the amount of \$3,675.00 seconded by Alderman McGovern. On a voice vote, the motion passed unanimously.

CONSIDERATION OF AN AUDITOR ENGAGEMENT AGREEMENT WITH MUELLER & CO.

Jan Colvin explained this is for fiscal years 2020-2022. The cost went down for 2020. The City typically enters into a 3-year auditor agreement.

Alderman Bylut moved to approve the Auditor Engagement with Mueller & Company, seconded by Alderman McGovern. On a voice vote, the motion passed unanimously.

CONSIDERATION OF A RESOLUTION AMENDING THE 2021 HEALTH AND DEPENDENT CARE FSA.

Jan Colvin explained that the Federal Government passed a law that allows an increase of carryover funds to "no limit" instead of the existing \$500 limit. All of the carryover funds from 2020 must be used in 2021. This costs the City nothing. These are funds that employees contributed to their FSA accounts.

Alderman Bylut moved to approve a resolution amending the 2021 Health and Dependent Care FSA, seconded by Alderman Key. On a voice vote, the motion passed unanimously.

CONSIDERATION OF A RESOLUTION AMENDING THE 2021 FSA AGREEMENT.

Alderman Bylut moved to approve a resolution amending the 2021 FSA agreement, seconded by Alderman Key. On a voice vote, the motion passed unanimously.

GBC REPORT

Alderman McGrogan reviewed the report. There were no questions.

OLD BUSINESS

None.

NEW BUSINESS

Alderman McGrogan made a suggestion to designate a "Special Project" fund for each Ward to be included in the budget. The funds could be used for beautification/landscaping or for special events, etc. Jan Colvin said

there is already a general "Special Events" line in the City budget. She also pointed out that public funds generally cannot be used for private property. She mentioned the City also currently has a Landscape grant program that reimburses subdivisions for landscape/flower costs up to \$500. Applications are approved by the Mayor. Alderman McGrogan asked that staff research the idea further for possible consideration in the 2022 budget.

PUBLIC COMMENT – none.

ADJOURNMENT

There being no further business, Alderman McGrogan made a motion to adjourn, seconded by Alderman Bylut. All in favor.

Meeting adjourned at 6:57 p.m.

Respectfully submitted,

Margaret Carey, Recording Secretary