



City of Palos Heights  
Municipal Grounds and Property Committee  
Tuesday, April 25, 2023  
MINUTES

#### **CALL TO ORDER**

Chairman Begley called the Municipal Grounds and Property Committee meeting to order at 7:01 p.m. at City Hall. In attendance were Chairman Begley, Alderman Lewandowski, Alderman Bylut, Alderman Basso, Public Works Director Adam Jasinski and recording secretary Ashley Pala.

#### **APPROVAL OF MINUTES**

Alderman Begley moved to approve the minutes of the Municipal Ground and Property Committee meeting held on March 28, 2023, seconded by Alderman Lewandowski. On a voice note, the motion passed unanimously.

#### **PUBLIC COMMENT**

None.

#### **DIRECTOR'S REPORT**

Public Works Director Adam Jasinski presented the following reports/considerations:

- **Motor Vehicle Update:** The Police Department vehicle maintenance is being completed by one mechanic while the other mechanic has been focusing on lawn mowing equipment to prepare for the season.
- **City Hall Renovations:** A meeting was held with the architects last week. The architects completed their own square footage calculations and examined the proposed layout. They are very close to completing the layout. The Building Department was involved to determine the amount of space necessary to accommodate their work. Another meeting is planned next week with the architects.
- **Channel 4 Signs:** Ron Jankowski of Channel 4 submitted a photo of where he would like the possible sign placed. The Committee discussed in detail and all members came to the conclusion to not proceed with the signage.
- **Harlem Ave Banners:** The Public Arts Commission updated the banners to include the lettering of Palos Heights. Director Jasinski explained the past themes of the banners.

Chairman Begley motioned to approve the art work submission from the Public Arts Commission and to proceed with the Harlem Avenue banners, seconded by Alderman Lewandowski. On a voice vote, the motion passed unanimously.

- **Holiday Outdoor Décor:** For holiday decorations on Harlem Avenue. There was an 8% increase for last year but they agreed to charge the same amount as it did of 2022.

Chairmen Begley motioned to approve Holiday Outdoor Décor for Harlem Ave decorations in the amount of \$8,840.00, seconded by Alderman Basso. On a voice vote, the motion passed unanimously.

- **Surplus Equipment:** There are three walking lawn mowers that have not been started since 2007. All have been replaced with riding mowers since then and there is not a need for them. Requesting to list the three scag walk behind mowers as surplus and to be sold on Ibid.

Chairmen Begley motioned to declare the three scag walk behind mowers as surpluses, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously.

## **OLD BUSINESS**

Director Jasinski provided the Committee with an update on the Lake Katherine deck. The deck was demolished and resurfaced. The materials were originally estimated at \$13,000.00. Currently, the materials total to \$17,000.00. Director Jasinski explained that the old posts were not as thick as the new 4 inch posts and it was in the best interest to ensure durability. The second addition was lighted caps to promote evening events to allow photo opportunities. The price increase by \$2,000.00 which included the wiring and caps.

Alderman Begley would like to discuss the Harvest Room landscaping at the next Committee meeting.

## **NEW BUSINESS**

Alderman Bylut stated he was approached by a retired Shepard art teacher Donna Holmes who has tiles that students made that contains landmarks of Palos Heights. She would like to donate them to the City to be displayed. All agreed that the tiles are very nice and that they could be utilized possibly at City Hall after the renovation. Donna Holmes is working with Quality Plus to frame the tiles.

Alderman Basso presented the committee with the idea of being supplied a list of trees that were cut down within the City. Director Jasinski explained the reasons of why a tree would be taken down within the City. Director Jasinski stated that he can include in his report and the Committee agreed it would be beneficial.

## **ADJOURNMENT**

There being no further business, Alderman Begley moved to adjourn, seconded by Alderman Basso. All in favor. Meeting adjourned at 7:44 p.m.

Respectfully Submitted,

Ashley Pala, Recording Secretary