



City of Palos Heights
License, Permits, & Franchises Meeting
Tuesday, May 9, 2023
7:00 p.m.
MINUTES

CALL TO ORDER

Chairman Lewandowski called the License, Permits, and Franchises Committee meeting to order at 7:00 p.m. In attendance were Alderman McGovern, Alderman McGrogan, Alderman Basso, Building Commissioner Frank Giordano, City Administrator David Strohl and recording secretary Ashley Pala.

APPROVAL OF MINUTES

Alderman Lewandowski moved to approve the minutes of the April 11, 2023, meeting, seconded by Alderman McGovern. On a voice note, the motion passed unanimously.

PERMIT & CODE ENFORCEMENT REPORT

Chairman Lewandowski referred to the permit report in the agenda packet. There were 97 permits issued from April 6, 2023, to May 4, 2023, totaling \$29,057.20. For the permit period from January 1, 2023, to May 4, 2023, the City has collected \$70,869.80 with 225 permits issued. From January 1, 2023, to May 4, 2023, the City has collected \$550.00 in re-inspection fees. There were 4 code enforcement cases and 5 code enforcement inspections from April 6, 2023, to May 4, 2023. From January 1, 2023, to May 4, 2023, there have been 51 code enforcement cases and 47 inspections.

BUSINESS LICENSE REPORT

All businesses have obtained a business license and are in compliance. Alderman thanked Building Commissioner Frank Giordano and Deputy Clerk Ashley Pala. The Committee will be updated in November once renewal letters are issued.

VEHICLE STICKER REPORT

For the period from May 18, 2022, to May 3, 2023, approximately 6,900 stickers were sold and \$159,875.00 was collected.

NEW BUSINESS

Alderman Lewandowski approached the Committee on their thoughts of implementing a vehicle sticker waiver for veterans and active duty military personnel. The Committee was in favor of implementing this with each veteran being awarded one complimentary vehicle sticker. If two veterans live in a household, they would then receive two vehicle stickers at no charge. Proof would be granted by showing a military identification card or medical identification card. Alderman Lewandowski stated he will be speaking with City Hall staff to determine the appropriate tracking of the issued vehicle stickers for budget purposes.

Alderman Lewandowski motioned to direct the City Attorney to amend the Code to allow veterans and active duty military personnel to be waived of a vehicle sticker fee, seconded by Alderman McGrogan. On a voice vote, the motioned passed unanimously.

Alderman Basso discussed his concerns that fee waivers are not discussed at this Committee and who is approving them. City Administrator David Strohl stated that fee waivers rarely occur and when they do, they are placed under the consent agenda to be voted on by the council. Alderman McGrogan discussed that fee waivers over a certain dollar amount should be brought to the Committee. If the fee waivers are not over a certain amount they can be handled administratively.

OLD BUSINESS

Building Commissioner Frank Giordano discussed a previous matter regarding truck parking on commercial properties. Attorney Tom Brown reviewed the matter and informed Frank that the codes are not specific in detail and is not indicated in the code to prevent overnight parking for commercial vehicles. Alderman Basso discussed the possibility of changing the code to protect the City in the future.

PUBLIC COMMENT

ADJOURNMENT

There being no further business, Chairman Lewandowski made a motion to adjourn, seconded by Alderman McGovern. All in favor.

Meeting adjourned at 7:53 p.m.

Respectfully submitted,

Ashley Pala, Recording Secretary