



## City of Palos Heights

License, Permits & Franchises Committee Meeting

Tuesday, May 12, 2020

6:30 PM

*Via Electronic Participation*

### MINUTES

#### **CALL TO ORDER**

Chairman Lewandowski called the meeting to order at 6:30 p.m. on May 12, 2020 via GoToMeeting. In attendance were Chairman Lewandowski, Alderman McGrogan, Alderman Kramarski and Alderman Basso, Building Commissioner Chris Kransberger, and City Administrator Dan Nisavic. Also in attendance: Mr. Cusack, Mr. Cunningham, and Mr. & Mrs. Perkovic.

#### **APPROVAL OF MINUTES**

Alderman Lewandowski made a motion to approve the minutes of the January 14, 2020 meeting, seconded by Alderman Kramarski. On a voice vote, the motion passed unanimously.

#### **PERMIT & CODE ENFORCEMENT REPORT**

Chairman Lewandowski referred to the permit report in the agenda packet. For the permit period from 1-1-2020 to 5-7-2020, the City has collected \$72,063.90, with 188 permits issued. For that same time period, there have been 57 code enforcement cases and 83 code enforcement inspections.

#### **DRIVEWAY REQUEST – 12512 MELVINA (CUSACK)**

Mr. Patrick Cusack applied for a permit to replace an asphalt driveway and to expand it with a 10' x 22' addition. Ald. Kramarski asked Mr. Kransberger if it would be more than the 5' setback allowed by code. It is more like 13 feet off the side yard setback.

Alderman McGrogan made a motion to approve the driveway permit as requested for 12512 Melvina, seconded by Alderman Lewandowski. On a roll call vote, the motion passed unanimously.

#### **DRIVEWAY REQUEST – 12023 S. RICHARD (CUNNINGHAM)**

Mr. Cunningham applied for a permit to sealcoat his old driveway that he added stone around it to stabilize the old crumbling driveway. A full replacement will be made at a later date.

Alderman Lewandowski made a motion to approve the driveway request for 12023 S. Richard, seconded by Alderman Kramarski. On a voice vote, the motion passed unanimously.

#### **DRIVEWAY REQUEST – 12859 SHOSHONE ROAD (PERKOVIC)**

Mr. & Mrs. Perkovic applied for a permit to install a horseshoe driveway. Ms. Perkovic added that the driveway is very steep and difficult and a safety concern for her children. Ald. Kramarski asked Mr. Kransberger how much in excess is this driveway request. It is over the 30% allotted – 518 sq. ft. over. Ald. McGrogan agreed that quite a few homes in that area have that steep driveway and many homes have the horseshoe driveway. Building Commissioner Kransberger said that horseshoe driveways are not permitted in the code and can only be approved by this committee. Ald. Basso added that he is concerned about the excess of 500 sq. ft. It seems to be a hazard at that corner.

Alderman Lewandowski made a motion to approve the driveway request for 12859 Shoshone Road, seconded by Alderman McGrogan. The roll call vote was as follows:

VOTE: 4

AYES: 2 Lewandowski, McGrogan

NAYS: 2 Basso, Kramarski

The motion was denied.

A discussion ensued regarding proper parliamentary procedure in the case of a tie vote.

Chairman Lewandowski and Alderman McGrogan recommended a consult with the City Attorney about the proper procedure for dealing with this tie vote.

Alderman Lewandowski made a motion to contact the City Attorney with this matter and accept his decision and bring that recommendation back to the next LPF Committee meeting, seconded by Alderman McGrogan. The roll call vote was as follows:

VOTE: 4

AYES: 2 Lewandowski, McGrogan

NAYS: 2 Basso, Kramarski

The motion was denied.

**NEW BUSINESS** – none.

**OLD BUSINESS** – none.

**PUBLIC COMMENT** – none.

**ADJOURNMENT**

There being no further business, Alderman Kramarski made a motion to adjourn, seconded by Alderman Basso. All in favor.

Meeting adjourned at 7:29 p.m.

Respectfully submitted,

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Margaret Carey, Recording Secretary