



City of Palos Heights
Municipal Grounds and Property Committee

Tuesday, July 28, 2020

Minutes

CALL TO ORDER

Chairman Basso called the Municipal Grounds and Property Committee meeting to order at 7:00 p.m. at the Palos Heights City Hall, 7607 W. College Drive. In attendance were Chairman Basso, Alderman Bylut, Alderman Kramarski, Alderman Lewandowski, Public Works Director Adam Jasinski, City Administrator Dan Nisavic, and Recording Secretary Margaret Carey.

APPROVAL OF MINUTES

Alderman Basso moved to approve the minutes of the Municipal Grounds and Property Committee meeting held on January 28, 2020 seconded by Alderman Bylut. On a voice vote, the motion passed unanimously.

PUBLIC COMMENT

None.

DIRECTOR'S REPORT

Public Works Director Adam Jasinski presented the following reports/considerations:

- City Hall improvements. New glass panels were installed around the City Hall front desk and at the Building Department window.
- Tree Removal and Plant Update. PW is continuing to take calls about reports of dying or diseased trees. Trees will be replaced in the fall. We are also looking at replacing dead bushes – at City Hall and Memorial Park. Also working on Harlem Avenue berms and planters. We also replaced mulch around the City.
- Motor Vehicle Update. The mechanics worked through COVID and kept up with the PD fleet. We had some problems with trucks/chippers.
- Request to sell the following excess vehicle inventory at the Southwest Conference of Mayor's auction:
 - 1993 Ford F-250
 - 2000 GMC Sierra
 - 1995 International Dump Truck

Alderman Basso motioned to approve selling the aforementioned vehicles at auction, seconded by Alderman Kramarski. On a voice vote, the motion passed unanimously. **Agenda**

- Request to replace a broken salt storage garage door opener with tracks and maintenance on second door. Work to be completed by Hobbs Dock and Door in the amount of \$7,462.67. Two quotes were obtained and Hobbs was the low quote.

Alderman Basso motioned to approve the replacement of a broken salt storage garage door opener with tracks and maintenance on a second door by Hobbs Dock and Door in the amount of \$7,462.67, seconded by Alderman Kramarski. On a voice vote, the motion passed unanimously. **Agenda**

- Request approval to hire Temple Display to install and remove 63 pole mounted holiday decorations around the City in the amount of \$8,069.75.

Alderman Basso motioned to approve the hire of Temple Display to install and remove 63 pole mounted holiday decorations around the City in the amount of \$8,069.75, seconded by Alderman Kramarski. On a voice vote, the motion passed unanimously. **Agenda**

OLD BUSINESS

None.

NEW BUSINESS

Alderman Kramarski asked where we dump our wood chips. Director Jasinski said we dump them near Ridgeland and Cal-Sag at \$25/load to dispose.

Alderman Basso complimented the PW staff for the beautiful job on the front desk remodel at City Hall. He said it looks terrific.

Alderman Basso also reported there is a street sign missing at 121st and Harlem. Director Jasinski will investigate.

ADJOURNMENT

There being no further business, Alderman Basso moved to adjourn, seconded by Alderman Kramarski. All in favor.

Meeting adjourned 7:14pm.

Respectfully submitted,

Margaret Carey, Recording Secretary