



CITY OF PALOS HEIGHTS
Recreation Committee Meeting
Tuesday, August 13, 2019
7:00 PM
MINUTES

CALL TO ORDER

Chairman Key called the regular meeting of the Recreation Committee to order at 7:00 p.m. at the Palos Heights City Hall, 7607 W. College Drive. In attendance were Chairman Key, Alderman Bylut, Alderman Clifford, Alderman McGovern, Recreation Director Matt Fairbanks, Lake Katherine Operations Director Gareth Blakesley, City Administrator Dan Nisavic, and Recording Secretary Margaret Carey.

APPROVAL OF MINUTES

Chairman Key moved to approve the minutes of the July 9, 2019 meeting as written, seconded by Alderman McGovern. All in favor. Motion carried.

PUBLIC COMMENT

None.

LAKE KATHERINE REPORT

Lake Katherine Operations Director, Gareth Blakesley provided the update:

- The “Wine & Nature” event sold out. It was brought inside due to the heat advisory.
- Website development is ongoing. The site should go live in November.
- Strategic Plan development is ongoing, with the updated plan due by end of September.
- Bench “tidy-up” is conducted by a volunteer who agreed to repaint all the benches needing it.
- Working on dead tree removal, pruning, mowing between the bridge and Lake Katherine Drive.
- “All Things Folk” scheduled for Aug. 14th.
- Monarch Fest is September 15th. We are still in the process of organizing that event.
- The Evening Canoe/Kayak Tour was 2 weeks ago. It is always popular with 28 people attending.

PARKS & RECREATION REPORT

Recreation Director, Matt Fairbanks, provided the Parks & Recreation update:

- OSLAD Grant – received confirmation on July 31st that the agreement has been signed. 2 meetings have been scheduled with Upland Design.
- Recreation & Aquatics Position – Megan McCauley has accepted another position, creating a vacancy. This gave us an opportunity to restructure the position. The position was posted and interviews have begun. We hope to have the new person start in mid-September.
- Updated Recreation Titles – We changed a few staff titles. Managers are Superintendents and Supervisors are Managers. There is no salary change; just title change.
- Pool Update – Pool attendance and revenue has increased since that last update. During July we averaged 409 guests per day, versus 288 per day in June. July 2019 revenue was \$79,551, as compared to \$61,181 in July, 2018.

- Gym Floor Resealing – The gym and fitness center will be closed beginning at noon on Monday, Aug. 19 until 7am on Saturday, Aug. 24 to reseal the floor.

NEW BUSINESS

1. Request to approve a facility fee waiver request from the Palos-Orland League of Women Voters for the use of rooms 104 & 106 on December 3, 2019.

Chairman Key motioned to approve the fee waiver request, seconded by Alderman Clifford. All in favor. Motion carried.

2. Request to approve an Intergovernmental Agreement with School District 128 for use of the school facility (Chippewa Elementary School) to hold the Power Play Before and After School Program.

Chairman Key motioned to approve the Intergovernmental Agreement with School District 128, seconded by Alderman Clifford. All in favor. Motion carried. **AGENDA**

3. Request to approve the Recreation Center's hours of operation. The only change is that the center will close early (7pm) on July 3rd. This is due to low attendance on that day in 2019.

Chairman Key motioned to approve the hours of operation, seconded by Alderman McGovern. All in favor. Motion carried.

OLD BUSINESS

- Alderman McGovern discussed the draft Recreation Master Plan. He noted pages that needed corrections: page 2, 16, and 53.
- Alderman Clifford inquired about Evers Park. He wants to be notified when the dedication plaque is ready so we can plan a recognition event.
- Alderman Clifford would also like to be updated about additional land that becomes available for park use.

ADJOURNMENT

There being no further business, Chairman Key moved to adjourn the meeting, seconded by Alderman Bylut. All in favor.

Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Margaret Carey
Recording Secretary