



City of Palos Heights
Municipal Grounds and Property Committee
Tuesday, August 22, 2023
MINUTES

CALL TO ORDER

Chairman Begley called the Municipal Grounds and Property Committee meeting to order at 7:00 p.m. at City Hall. In attendance were Chairman Begley, Alderman Bylut, Public Works Director Adam Jasinski and recording secretary Claudia Lowisz. Alderman Lewandowski and Alderman Basso entered the meeting at 7:06 pm. One member of the public was present.

APPROVAL OF MINUTES

Alderman Begley moved to approve the minutes of the Municipal Ground and Property Committee meeting held on July 25, 2023, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously.

PUBLIC COMMENT

None

DIRECTOR'S REPORT

Public Works Director Adam Jasinski presented the following reports/considerations:

- **Motor Vehicle Maintenance Update:** Looking to potentially purchase another salt truck, this would typically be purchased: half through the Roads Program and the other half through Water and Sewer. With the delivery of vehicles, we would need to order it now to receive the truck in 2025. We are looking to change the up fitter for the plow truck. All of the trucks that we have are different and this puts a burden on our mechanics. The vector truck showed an error and is out of service. The tractor from Lake Katherine has a \$5,000.00 repair that we cannot work on ourselves.
- **Menominee Lift Station Landscape:** The estimate for a wrap on the Lift Station is \$4,000 and would need to be redone every 3-5 years. Vince Landscaping gave an estimate of \$12,000 for plants and an additional \$10,000 for 5 foot screens.

Alderman Begley commented that the Life Station may not be able to be covered entirely, but if the landscaping is well kept and organized then the focal point will be taken off of the Lift Station. Alderman Begley also suggested that this can possibly be a project for the Public Arts Commission; Alderman Lewandowski agreed, as long as the Public Arts Commission is aware of a

budget. Alderman Bylut suggested that we begin with a basic restoration of the landscape. After the restoration we can further discuss the goals for the landscape.

- **City Hall Parking Lot:** Looking to repave the parking lot starting next Monday on August 28th. We notified the residents via Facebook, our website, as well as board in front of the parking lot. Lot in only be closed when equipment is on site. Parking is available at the pool. City Hall will remain open. Lake Katherine back drive will be repaved the same week.

New curb at City Hall will have the mailbox and bill pay. This curb also provides a space for two bike racks that will be received on September 19th.

- **City Hall Renovations:** Should receive 95% plans from Wold Architects and Engineering this week. Potentially view the plans and bring them to the next committee on the 26th of September, to see if we wish to move forward

Request payment approval Wold Architects and Engineers for the design developemtn for the City Hall Renovations in the amount of \$14,399.40

Alderman Begley motioned to approve payment to Wold Architects and Engineers for the design development for the City Hall renovations in the amount of \$14,399.40 seconded by Alderman Bylut. On a voice vote, the motion passed unanimously.

Professional Services:

Director Jasinski requested payment approval for professional engineering services to Christopher B. Burke Engineering, Ltd for the Cal-Sag Trail at Lake Katherie, Phase II project in the amount of \$5,694.57

Alderman Begley motioned to approve payment for professional engineering services to Christopher B. Burke Engineering, Ltd. For the Cal-Sag Trail at Lake Katherine, Phase II project in the amount of \$5,694.57, seconded by Alderman Bylut. On a voice vote, the motion passed unanimously.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

There being no further business, Alderman Begley moved to adjourn, seconded by Alderman Bylut. All in favor. Meeting adjourned at 7:34 p.m.

Respectfully Submitted, Claudia Lowisz , Recording Secretary