



## City of Palos Heights

License, Permits & Franchises Committee Meeting

Tuesday, September 8, 2020

7:00 PM

*Via Electronic Participation*

### MINUTES

#### **CALL TO ORDER**

Chairman Lewandowski called the meeting to order at 7:00 p.m. on September 8, 2020. In attendance were Chairman Lewandowski, Alderman Kramarski and Alderman Basso, Building Commissioner Chris Kransberger, and Recording Secretary Margaret Carey. Absent was Alderman McGrogan.

#### **APPROVAL OF MINUTES**

Alderman Basso made a motion to approve the minutes of the August 11, 2020 meeting, seconded by Alderman Kramarski. On a voice vote, the motion passed unanimously.

#### **PERMIT & CODE ENFORCEMENT REPORT**

Chairman Lewandowski referred to the permit report in the agenda packet. For the permit period from 1-1-2020 to 9-2-2020, the City has collected \$167,178.69, with 623 permits issued. For that same time period, there have been 254 code enforcement cases and 177 code enforcement inspections.

#### **BUSINESS LICENSE REPORT**

Chairman Lewandowski referred to the Business License report in the agenda packet. For 2020 business licenses, there was a total of \$73,412.50 invoiced, \$70,050.00 collected, and \$3,362.50 still owed.

#### **VEHICLE STICKER REPORT**

Chairman Lewandowski referred to the Vehicle Sticker report in the agenda packet. For vehicle sticker sales from May 21 – August 5, 2020 there were 7,300 stickers sold. Total money collected was \$92,865.00.

#### **PERMANENT SIGN REQUEST – 12803 S. HARLEM AVENUE (JEWEL-OSCO)**

Commissioner Kransberger explained the request for a new sign at Jewel, advertising their new “Drive Up & Go” service. The sign exceeds code by 3 feet. A representative from Doyle Signs participated electronically for the meeting, offering to answer any questions.

Alderman Lewandowski made a motion to approve the Permanent Sign request for Jewel-Osco at 12803 S. Harlem Avenue, seconded by Alderman Kramarski. On a voice vote, the motion passed unanimously.

#### **NEW BUSINESS**

Alderman Kramarski commended Commissioner Kransberger for a job well done, following up on a situation on 76<sup>th</sup> Avenue.

#### **OLD BUSINESS**

Alderman Basso commented about the Committee’s previous discussion concerning metal structures. He highly recommends checking out the metal structure previously mentioned – to see it in person. He stated that he had a very different image of the structure, prior to his visit. The committee should think about differentiating between temporary versus permanent structures.

**PUBLIC COMMENT** – none.

#### **ADJOURNMENT**

There being no further business, Alderman Lewandowski made a motion to adjourn, seconded by Alderman Kramarski. All in favor.

Meeting adjourned at 7:11 p.m.

Respectfully submitted,

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Margaret Carey, Recording Secretary