



City of Palos Heights  
License, Permits, & Franchises Meeting  
Tuesday, September 12, 2023  
7:00 p.m.  
MINUTES

**CALL TO ORDER**

Chairman Lewandowski called the License, Permits, and Franchises Committee meeting to order at 7:05 p.m. In attendance were Alderman McGovern, Alderman Basso, Building Commissioner Frank Giordano, and recording secretary Ashley Pala. Absent was Alderman McGrogan.

**APPROVAL OF MINUTES**

Alderman McGovern moved to approve the minutes of the August 8, 2023, meeting, seconded by Alderman Basso. On a voice vote, the motion passed unanimously.

**PERMIT & CODE ENFORCEMENT REPORT**

Chairman Lewandowski referred to the permit report in the agenda packet. There were 110 permits issued from August 2, 2023, to September 6, 2023, totaling \$36,525.60. For the permit period from January 1, 2023, to September 6, 2023, the City has collected \$180,309.52 with 636 permits issued. From January 1, 2023, to September 6, 2023, the City has collected \$1,050.00 in re-inspection fees. There were 5 code enforcement cases and 6 code enforcement inspections from August 2, 2023, to September 6, 2023. From January 1, 2023, to September 6, 2023, there have been 104 code enforcement cases and 141 inspections.

**VEHICLE STICKER REPORT**

For the period from May 18, 2023, to September 7, 2023, approximately 6,440 stickers were sold and \$139,990.00 was collected.

**NEW BUSINESS**

The annual Intergovernmental Agreement with Cook County Health for the provision of environmental health inspection services that would be provided through November 30, 2024, was brought to the Committee's attention for approval.

Alderman McGovern motioned to an Intergovernmental Agreement with Cook County Health for the provision of environmental health inspection services from December 1, 2023, through November 30, 2024, seconded by Alderman Basso. On a voice vote, the motioned passed unanimously.

A variance request for an existing residential driveway at 7620 Carmichael Dr. was brought to the Committee. The variance is for the driveway to be widened more than code allows. The homeowner,

Jeff Welsh, approached the committee and stated the reason for the variance application is to extend his driveway to be uniform with asphalt. Currently, the driveway has flagstone 6 feet wide that is in poor condition. Mr. Welsh would like to replace the flagstone with asphalt that would allow a path to the new deck in the front of the house. A variance was granted in 2022 for a detached garage. Aldermen discussed and proceeded to vote.

Alderman Lewandowski motioned to approve a variance request for an existing residential driveway at 7620 Carmichael Dr. for it to be widened more than the Code allows, seconded by Alderman McGovern.

On roll call, the motion to approve the variance was:

Ayes: (2) Lewandowski, McGovern

Nays: (1) Basso

Absent: (1) McGrogan

With two (2) affirmative votes the motion carried.

## **OLD BUSINESS**

## **PUBLIC COMMENT**

## **ADJOURNMENT**

There being no further business, Chairman Lewandowski made a motion to adjourn, seconded by Alderman McGrogan. All in favor.

Meeting adjourned at 7:27 p.m.

Respectfully submitted,

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Ashley Pala, Recording Secretary