



City of Palos Heights

License, Permits & Franchises Committee Meeting

Tuesday, September 14, 2021

7:00 p.m.

MINUTES

CALL TO ORDER

Chairman Lewandowski called the meeting to order at 7:05 p.m. In attendance were Alderman Basso, Alderman McGrogan, Alderman McGovern, Building Commissioner Frank Giordano, Chris Kransberger (electronic), City Administrator David Strohl, and Recording Secretary Margaret Carey. Also in attendance were residents: Mr. Adomaitis, Mr. Jarzabek, and Mr. Rovella.

WELCOME NEW BUILDING COMMISSIONER

Chairman Lewandowski and committee members welcomed our new Building Commissioner, Frank Giordano.

APPROVAL OF MINUTES

Alderman Lewandowski made a motion to approve the minutes of the August 10, 2021 meeting, seconded by Alderman McGrogan. On a voice vote, the motion passed unanimously.

PERMIT & CODE ENFORCEMENT REPORT

Chairman Lewandowski referred to the permit report in the agenda packet. For the permit period from August 5, 2021 – September 8, 2021, the City has collected \$38,886.96, with 108 permits issued. There were 9 code enforcement cases and 10 inspections for that same period.

BUSINESS LICENSE REPORT

For the 2021 business licenses, \$72,437.00 has been invoiced and \$64,836.00 has been collected thus far.

VEHICLE STICKER REPORT

For the period May 17, 2021 – September 9, 2021 approximately 6,900 stickers were sold and \$158,560.75 was collected.

DRIVEWAY REQUEST – 7810 W. 123RD PLACE (HOLUBIK)

The contractor was present. The request included 2 parts. Part 1 is to install a new driveway and add 2 feet to the east side of the driveway to match the existing apron. Part 2 is a side driveway. According to Chris Kransberger, Part 1 of this request is under the 30% required. Part 2 is essentially a driveway leading “nowhere” and is not allowed by code. There would need to be a garage at the end of the driveway. Upon further consideration, the contractor withdrew part 2 of the request.

Alderman Lewandowski made a motion to approve the Part 1 of the driveway request for 7810 W. 123rd Place, seconded by Alderman McGovern. On a voice vote, the motion passed unanimously.

DRIVEWAY REQUEST – 12625 S. 68TH COURT (ADOMAITIS)

Mr. Adomaitis explained his current driveway is extremely narrow and his request is to widen the driveway and extend it back slightly. Chris Kransberger said the request is under the 30% rule.

Alderman Lewandowski made a motion to approve the Driveway request for 12625 S. 68th Court, seconded by Alderman Basso. On a voice vote, the motion passed unanimously.

DRIVEWAY REQUEST – 12951 CHOCTAW ROAD (JARZABEK)

Mr. Jarzabek has submitted a revised request. The original request was denied at the August 10, 2021 meeting. Under the revised request the driveway does not extend into the easement.

Alderman McGrogan made a motion to approve the Driveway request for 12951 Choctaw Road, seconded by Alderman McGovern. On a voice vote, the motion passed unanimously.

DRIVEWAY REQUEST – 7449 UTE LANE (ROVELLA)

Mr. Rovella explained he wanted to widen a small portion of the existing driveway. Alderman Lewandowski made a motion to approve the driveway request for 7449 Ute Lane, seconded by Alderman McGrogan. On a voice vote, the motion passed unanimously.

APPROVAL OF THE ILLINOIS ELEVATOR SAFETY PROGRAM AGREEMENT

This is a routine agreement with the Office of the Illinois State Fire Marshal, for inspection of elevators.

Alderman McGrogan made a motion to approve the Illinois Elevator Safety Program agreement, seconded by Alderman McGovern. On a voice vote, the motion passed unanimously. **AGENDA**

NEW BUSINESS

None.

OLD BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business, Alderman Lewandowski made a motion to adjourn, seconded by Alderman McGovern. All in favor.

Meeting adjourned at 7:28 p.m.

Respectfully submitted,

Margaret Carey, Recording Secretary